



## **RFQ**

Description : Rental of Furniture for Boys Hostel  
Date of Issue : January 24, 2015  
Date of Submission of Quotation : January 26, 2015 @ 3:00 pm  
Place of Delivery : IBA Boys Hostel, Main Campus  
Contact Person & Telephone : Mr. Muhammad Hanif (Purchase Executive)  
021-38104700 (Ext. 2150)

<b>Sr #</b>	<b>Description</b>	<b>Quantity</b>
1.	<b>Bed with 4inch Foam Mattress</b>  Size: 3ft x 6.5ft Material: Wooden  <i>Sample available at Boys Hostel</i>	40 Units
2.	<b>Wooden Cupboard</b> Size: 6' x 2', Lasani ¾" double side laminated sheet, Top Gola Single Door with cylindrical lock & handle, 3 Shelves With Steel Rod Hanger  <i>Sample available at Boys Hostel</i>	40 Units

Required items may be retained for 5 months on rental basis. Please quote your rate on per day basis.

### **Terms & Conditions:**

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
12. Stamp duty 0.2% for goods against total value of Purchase Order will be levied accordingly.
13. IBA, also reserve the right to issue Work Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder