

# Request For Quotation

**Description** : RFQ-000581 - PR-2556 - Polo T-Shirts  
**Date of Issue** : 5 Oct 2022  
**Date of Submission of Quotation** : 10 Oct 2022 2:30:00 PM  
**Place of Delivery** : IBA Karachi, Main Campus, Karachi  
**Contact Person & Telephone** : Procurement Department,  
 IBA Main Campus, University Road, Karachi.  
 Extension: 2152

Sr#	Description	Quantity + UOM
1	Polo T-Shirt Different Sizes: M, L, XL & XXL Grammage: 220 GSM 2 match button & bottom box stitch Screen Printing/Embroidery: IBA Logo on Left Side Brand: Grand Tex / Equivalent  <i>Note: <u>Sample must be provided with the Quotation</u></i>	500 Shirts

## Terms & Conditions:

- Sales tax registration certificate with last month's return copy (FBR and/or SRB) must be provided at the time of submission of quotation.
- Material of this order is subject to final inspection at the time of delivery.
- We reserve the right to cancel any or all of the above items if the material is not per our specifications or if the delivery is delayed.
- Payment will be made through crossed Cheque after the receipt of the bill and delivery of the above item.
- General Sales Tax will be paid on applicable items only.
- Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
- The rate/item cost is final, and no change whatsoever will be accepted.
- Government Tax(es), Levi(es) and Charge(s) will be charged at actual as per SRO.
- Competent Authority reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason.
- The invoice should be submitted to Purchase & Stores Department.
- Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
- No subletting in any case/item/form will be allowed.
- All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates/denomination of Purchase / Work Order.
- Stamp duty of 0.35% for goods against the total value of the Purchase Order will be levied accordingly.
- IBA, also reserve the right to issue Purchase Order for any single item to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.