



Institute of  
Business Administration  
Karachi

Leadership and Ideas for Tomorrow

## Request For Quotation

**Description** : RFQ-001153 - Carpentry Items

**Date of Issue** : 31 Aug 2023

**Date of Submission of Quotation** : 7 Sep 2023 6:00:00 PM

**Place of Delivery** : IBA Karachi, Main Campus,  
Karachi

**Contact Person & Telephone** : Purchase Department, IBA Main Campus,  
University Road, Karachi.  
PAK  
02138104700  
Extension : 2154

Sr#	Description	Quantity + UOM
1	Drawer Handle Stainless Steel; 4";	36.00 EACH
2	Drawer Handle Stainless Steel; 6";	36.00 EACH
3	Drawer Handle Stainless Steel; 8";	48.00 EACH
4	Screw Drywall; 5/8" 4#; Black; Adamjee Brand or Equivalent	24.00 BOX
5	Screw WOODEN; 2", 8 #; Black; Drywall; Brand Adamjee or Equivalent	18.00 BOX
6	Screw 1-1/2" 8#; Black; Drywall; Adamjee Brand or Equivalent	18.00 BOX
7	Screw Drywall; 3" 8#; Black; Adamjee Brand or Equivalent	18.00 BOX
8	Screw Drywall; 2.5" 8#; Black; Adamjee Brand or Equivalent	18.00 BOX
9	Steel Nail 1.5";	12.00 PACKET
10	Steel Nail 1";	12.00 PACKET
11	Steel Nail 2-1/2";	12.00 PACKET
12	Hinges Piano Hinges; 6";	25.00 EACH
13	Adhesive Bond Cementex Solution; 4 Liter; Gallon;	10.00 EACH
14	Wooden Glue White;	10.00 EACH
15	Drawer Channel Aluminum Channel, Best Quality; 14";	20.00 EACH
16	Door Catcher	30.00 EACH
17	Window Handle Aluminium Type, Complete Set; Standard; Champagne; Z Series;	30.00 EACH



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18	Steel Nail 2";	12.00 PACKET
19	Steel Nail 3";	12.00 PACKET
20	Screw Drywall; 3" 10#; Black;	20.00 BOX
21	Drawer Channel Aluminum Channel, Best Quality; 12";	15.00 EACH
22	Drawer Channel Aluminum Channel, Best Quality; 16";	15.00 EACH
23	Aluminium Sheet 1mm Gauge with 2'-6" Width; 2.5';	200.00 FEET
24	Aluminium Sheet 1mm Gauge with 3' Width; 3';	200.00 FEET
25	Cutting Disc For Metal; 4";	12.00 EACH
26	Hinges Aluminium Window, SS; 10";	36.00 EACH
27	Hinges Aluminium Window, SS; 8";	36.00 EACH
28	Hinges Aluminium Window, SS; 12";  NOTE: Please mention the brand of each item in the quotation and a sample may be required for approval of each item.	12.00 EACH

### Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate I item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change/ alter I remove any item or article or reduce I enhance quantity without assigning any reason.
9. Invoice/Bill to be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates I denomination of Purchase Order.
12. Stamp Duty 0.25% for Goods against total value of Purchase Order will be levied accordingly.