



Request For Quotation

Description : RFQ-003676 - Exam Materials
Date of Issue : 21 Apr 2026
Date of Submission of Quotation : 24 Apr 2026 11:00:00 AM
Place of Delivery : Stores, IBA Main Campus, University Road, Karachi.
Contact Person & Telephone : Purchase Department IBA Main Campus, University Road, Karachi.
03323760498
Extension : 2150

Sr#	Description	Quantity
1	<p><u>Answer Sheet Supplement</u> High finish 68gsm (approx) 13 x 16.50 (open size) 13 x 8.25 (closed size) 1+1 color printing 04 pages in each 25 copies in each packet Note: Every Answer Sheet Supplement has different serial number A sample Paper must be submitted along with the quotation. A hard copy of the sample is available at the Purchase Office. Please note that pictures are not provided due to confidentiality.</p>	5,000 EACH
2	<p><u>Examination Answer Copy "T"</u> Size: 13.5 x 16.5 (open size) Size: 13.5 x 8.25 (close size) High finish 68gsm (approx) 02 pin centre binding 1+1 color printing 12 pages in each copy 100 copies in each packet Note: Every examination copy "T" has different serial number A sample Paper must be submitted along with the quotation. A hard copy of the sample is available at the Purchase Office. Please note that pictures are not provided due to confidentiality.</p>	20,000 EACH
3	<p><u>Examination Answer Copy "F"</u> High finish 68gsm (approx) 13 x 16.50 (open size) 13 x 8.25 (closed size) 02 pin centre binding, 1+1 color printing 20 pages in each Examination Copy 'F' 100 copies in each packet Note: Every Examination Copy "F" has different serial number A sample Paper must be submitted along with the quotation. A hard copy of the sample is available at the Purchase Office. Please note that pictures are not provided due to confidentiality.</p>	20,000 EACH
4	<p>IBA Examination Department White Envelope Grammage : 115gsm offset paper with inner gloss lamination Size : 13" x 18" width (close size) Color : 01 color printing with hot glue binding of 3cm pasting</p>	500.00 EACH



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	<p>Top Flap size : 6cm with duplex / double adhesive tape Tape Size: 5.5cm width x 25.7cm length Bottom Flap Size : 2cm with pasting Centre Flap Size: 2cm with pasting Packing : 100 Envelopes in each Packet A sample Paper must be submitted along with the quotation. A hard copy of the sample is available at the Purchase Office. Please note that pictures are not provided due to confidentiality.</p>	
5	<p>IBA Examination Brown Large Envelope Paper : Brown Craft Paper Fine Quality Grammage : 120gsm approx Size : 45cm length x 34cm width (close size) Top Flap Size : 6.5cm Bottom Flap Size : 4 cm with pasting Centre Flap Size: 3 cm with pasting Printing: 02 color printing Binding: Hot glue pasting with 3cm width Packing : 100 Envelopes in each Packet A sample Paper must be submitted along with the quotation. A hard copy of the sample is available at the Purchase Office. Please note that pictures are not provided due to confidentiality.</p>	1,000 EACH

Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate/item cost is final, and no change whatsoever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. IBA reserves the right to accept or reject any quotation without assigning any reason thereof.
9. IBA reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason.
10. IBA also reserves the right to issue a Purchase Order for any single item to different lowest responsive bidders or for all the items to any lowest responsive bidder.
11. Invoice/Bill to be submitted to Purchase Department.
12. Advance Payment subject to Bank Guarantee.
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates/ denominations of the Purchase Order.
14. Stamp Duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.