



RFQ

Description : Fabrication & Supply of Souvenir Plates, Crystal & Acrylic Mementos
 Date of Issue : April 9, 2018
 Date of Submission of Quotation : April 9, 2018 @ 2:30 PM
 Place of Delivery : IBA, Main Campus
 Contact Person & Telephone : Mr. Amir Zain (Purchase Executive)
 021-38104700 (Ext. 2152)

Sr #	Description	Quantity
1.	Bi-metal Souvenir Plate (Golden Border) Dia: 12", Four Color Printing With Velvet Box & Stand Polished, As per picture	4 Units
2.	Silver Souvenir Plate Dia: 12", Four Color Printing With Velvet Box & Stand Polished, As per picture	1 Unit
3.	Acrylic Memento Size: 8" x 6" Thickness: 12 mm Acrylic Base: 18 mm thick With Velvet Box	1 Unit
4.	Crystal Memento Size: 8" x 6", Shape Diamond Thickness: 12 mm Acrylic Base: 18 mm thick With Velvet Box	3 Units

Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Liquidity Damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill should be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
11. No subletting in any case / item / form will be allowed.
12. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
13. Stamp duty 0.35% for works against total value of Work Order will be levied accordingly.