

RFQ

Description	: Supply of CEIF Certificates
Date of Issue	: November 17, 2017
Date of Submission of Quotation	: November 22, 2017
Place of Delivery	: IBA, City Campus
Contact Person & Telephone	: Ms.Sarwat Ashon (Program Manager) 021-38104701 (Ext. 1851) sahson@iba.edu.pk

Sr #	Description	Quantity
1	<u>Certiificates:</u> Size: 8x10 Card: 285 gsm Alabaster Printing: 04 color	1,000

Terms & conditions

1. Sales Tax registration certificate with last month return copy (FBR / SRB) must be provided at the time of submission of quotation.
2. Material of this order is subject to final inspection at the time of delivery.
3. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
4. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
5. General Sales Tax will be paid on applicable items only.
6. Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
7. The rate/item cost is final and no change what so ever will be accepted.
8. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Work Order.
9. Competent Authority reserves the right to change /alter/remove any item or article or reduce/ enhance quality without assigning any reason.
10. Invoice /bill, Purshase Order & Delivery Challan should be submitted to Finance Department.
11. Advance Payment subject to Bank Guarantee .
12. No subletting in any case/ item/form will be allowed.
13. Stamp duty 0.25% for goods against total value of Purchase Order will be levied accordingly.
14. IBA also reserve the right to issue Purchase Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.