



# Request For Quotation

**Description** : **RFQ-001939 - RENOVATION OF H.R. OFFICES AT 1st FLOOR FAUJI FOUNDATION BUI**

**Date of Issue** : **12 Jun 2024**

**Date of Submission of Quotation** : **24 Jun 2024 11:00:00 AM**

**Place of Delivery** : IBA Karachi, Main Campus,  
Karachi

**Contact Person & Telephone** : Purchase Department IBA Main Campus, University Road, Karachi.  
03122669895  
Extension : 2150

Sr#	Description	Quantity + UOM
1	<p><b>Removal and re-fixing of Full height cabinets</b></p> <p>Removal of full height wooden cabinets from walls and re-fixing them on locations as directed by the Engineer In-charge including all necessary hardware and accessories complete in all respects</p>	214.46 SFT
2	<p><b>Low height Partitions (Semi glazed - For Manages)</b></p> <p>Providing and fixing in position partly glazed 5'-0" HT. Wooden Partition as per following specifications:</p> <p>a) Partition specifications:</p> <p>i) Partition having partial wood frame work of 1.5 inch ( thick) and 2 inch wide (24" horizontally and 18" vertically)</p> <p>ii) 16 mm TH. MDF laminated sheets of ZRK brand on both sides finished of approved shade and colour with partial wood lipping.</p> <p>iii) 4" wide Aluminium skirting at the bottom of partition on both side</p> <p>iv) 5mm thick glass of 1' height with frosted film on both sides</p> <p>All exposed wood surfaces to be finished with wood lacquer polish and necessary beading/lipping (3mm thick Partial Wood) of approved shades as directed including all necessary fittings/hardware and wood preservative (Termite Proofing) etc. as per list of approved material and as approved by the Engineer Incharge complete in all respects.</p>	168.00 SFT
3	<p><b>Removing and fixing of new False ceiling</b></p> <p>Removing existing false ceiling and Supply and install pvc laminated Gypsum ceiling tiles of DFB or equivalent of square edge, size 600 x 600 x 9mm thick in approved surface designs, pattern and textures (same as HR Office-1) , laid into a exposed 170 Sft T-Bar metal system frame work suspended from the structural ceiling with 1'-0" wide plain gypsum board bulkhead on all sides complete in all respect and as directed by the Engineer.</p>	360.00 SFT

**Terms & Conditions :**

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).



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4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate I item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change/ alter I remove any item or article or reduce I enhance quantity without assigning any reason.
9. Invoice/Bill to be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates I denomination of Purchase Order.
12. Stamp Duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.