



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

Request For Quotation

Description : RFQ-002701 - Catering Services - SSLA Lunch & Dinner Apr25

Date of Issue : 23 Apr 2025

Date of Submission of Quotation : 25 Apr 2025 12:00:00 AM

Place of Delivery : Stores, IBA Main Campus, University Road, Karachi.

Contact Person & Telephone : Purchase Department, IBA Main Campus, University Road, Karachi.
021-38104700
Extension : 2153

Sr#	Description	Quantity + UOM
1	Catering Service Menu: Main Course: Singaporean rice, Beef Haleem, Kachori, Aaloo Tarkari, Chicken Tikka, Sweet: Gulab Jaman, Drinks & Water: Cold drink (mix Flavoured) Mineral Water Bottles Setup: Buffet Setup Crockery & Cutlery Waiters Services Event Details: Date of Event : 3rd May 2025, Day Saturday Lunch Time: 1;00pm (Lunch must be ready to serve by 1;00 pm) Important Note: SSGC Approved Cylinders/Fiber Cylinders are allowed only Child labor is not allowed	60.00 EACH



Request For Quotation

2	Catering Service Menu: Main Course: Beef Polao, Chicken Live Karachi, Chapli Kabab, Alfredo Pasta, Nan, Sweet Dish: Crunch Kulfi Cold drink (mix Flavoured) Mineral Water Bottles Setup: Buffet Setup Crockery & Cutlery Waiters Services Event Details: Date of Event : 3rd May 2025, Day Saturday Dinner Time: 7:00pm (Dinner must be ready to serve by 7:00 pm) , Important Note: SSGC Approved Cylinders/Fiber Cylinders are allowed only Child labor is not allowed	60.00 EACH
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Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate/item cost is final, and no change whatsoever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. IBA reserves the right to accept or reject any quotation without assigning any reason thereof.
9. IBA reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason.
10. IBA also reserves the right to issue a Purchase Order for any single item to different lowest responsive bidders or for all the items to any lowest responsive bidder.
11. Invoice/Bill to be submitted to Purchase Department.
12. Advance Payment subject to Bank Guarantee.
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates/ denominations of the Purchase Order.
14. Stamp Duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.