

# Request For Quotation

<b>Description</b>	: <b>RFQ - Providing &amp; Fixing Frame &amp; Shutter</b>
<b>Date of Issue</b>	: <b>15 Sep 2022</b>
<b>Date of Submission of Quotation</b>	: <b>19 Sep 2022 2:30:00 PM</b>
<b>Place of Delivery</b>	: IBA Karachi, Main Campus
<b>Contact for Technical queries</b>	: Project Department, IBA Main Campus, University Road, Karachi. 021-38104700, Extension: 2517

Sr#	Description	Quantity + UOM
1.	Providing & Fixing Wooden Door Frame Size: 6' x 2" With Skylight in Red Marandi Wood Complete as per direction	138 R.Ft.
2.	Providing & Fixing Hollow Fore Semi Solid Wooden Flush Door Shutter Frame: 2 <sup>nd</sup> Class Wood Size: 2" x 1½" With 4" Wide Lock Arrangement Filling with 2 <sup>nd</sup> Class Wood with 3 mm thick Malaysian Ply in approved shade on both sides Complete as per specification	230 Sq.Ft.
3.	Providing & Fixing Glazed Skylight Shutter Size: 3' x 2' With Nylon Fly Net and 5 mm Clear Glass Fixed on Wooden Frame Size: 3" x 1½" Complete with Opening stays & hinges	36 Sq.Ft.
4.	Providing & Fixing in position Wooden Archives Size: 2½" x ½" Red Marandi Wood	300 R.Ft.

## Terms & Conditions:

- Sales Tax Registration Certificate with last month return copy (FBR/SRB) must be provided with the quotation.
- Material/quantities are subject to final inspection at the time of completion.
- We reserve the right to cancel any or all the above work if it is not per our specification or if the delivery is delayed.
- Payment will be made through crossed Cheque after the receipt of the bill and completion of the above work.
- General Sales Tax will be paid on applicable items only.
- Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
- The rate/item cost is final and no change whatsoever will be accepted.
- Government Tax(es), Levi(es) and Charge(s) will be charged at actual as per SRO.
- Competent Authority reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason.
- The invoice should be submitted to Finance Department.
- Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
- No subletting in any case/item/form will be allowed.
- All Government taxes (including Income tax and Stamp Duty), Levies and Charges will be charged as per applicable rates/denomination of Purchase Order.
- Stamp duty 0.35% for works against the total value of the Purchase Order will be levied accordingly.
- All equipment, ladders for any heights, plungers, brushes, buckets etc. will be brought by the contractor.
- The contractor will be responsible for taking all safety measures during the working of his staff at any height/surfaces
- All surfaces where work was carried out required to be cleaned from related materials and stains.
- IBA, also reserve the right to issue Purchase Order for any single item to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.