



Request For Quotation

Description : **RFQ-001950 - Renovation of ITC Office in NBP First Floor**

Date of Issue : **24 Jun 2024**

Date of Submission of Quotation : **27 Jun 2024 11:00:00 AM**

Place of Delivery : Stores, IBA Main Campus, University Road, Karachi.

Contact Person & Telephone : Purchase Department IBA Main Campus, University Road, Karachi.
03122669895
Extension : 2150

Sr#	Description	Quantity + UOM
1	<p>LOW HEIGHT Partition with Table Top</p> <p>Providing and fixing in position 4'-0" HT. Wooden Partition work along with 16 mm thick Table top as per drawing using partial wood frame work of 1.5 inch (thick) and 2 inch wide (24" horizontally and 18" vertically) with 16 mm MDF laminated sheets of ZRK brand on both sides finished of approved shade and colour as shown in drawings. The sides & bottom of table top shall be covered by Partial wood frame to support. Provide 4" wide Aluminium skirting at the bottom of partition on both side. All exposed wood surfaces to be finished with wood lacquer polish and necessary beeding (3mm thick Partial Wood) of approved shades as directed including all necessary fittings/hardware and wood preservative (Termite Proofing) etc. as per list of approved material and as approved by the Engineer Incharge complete in all respects.</p>	72 SFT
2	<p>Floor Mount Cabinets 2.5 ft Height</p> <p>Floor Mount Cabinet Specification:</p> <ul style="list-style-type: none"> • Made up of 20 mm (¾") thick Dull White MDF laminated Sheet of ZRK Brand on top, sides, bottom, shelves, and shutters along with 1.5" thick x2.5" wide partial wood frame . • 6 mm thick back ply at the back. • Box-type hinges of approved make. • PVC Lipping finished of approved shade on all the shutter & partitions edges. • Sliding Doors along with channels, Drawers & Drawer Locks of Khas brand etc. • 20 mm thick MDF laminated shelves, shutters, partitions etc. width & depth shall be as per drawing (approx./divided equally) • Complete with all necessary approved fittings hinges, locks of KHAS, 150 mm long SS brush-finished handles, tower bolts, etc. 	78 SFT
3	<p>Wall Mount Cupboard (4'-9"x2'-0"x9'-0")</p> <p>Wall Mount Cupboard Specification:</p> <ul style="list-style-type: none"> • Made up of 20 mm (¾") thick MDF laminated Sheet of ZRK Brand on top, sides, bottom, shelves, and shutters along with 1.5" thick x2.5" wide partial wood frame . • 6 mm thick marine ply at the back. • Box-type hinges of approved make. 	50 SFT



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	<ul style="list-style-type: none"> • PVC Lipping finished with melamine of approved laminate on all the shutter edges. • External surfaces finished with 1mm thick Laminate of approved make • 20 mm thick Dull White MDF laminated shelves, width & depth shall be as per drawing (approx./divided equally) • Complete with all necessary approved fittings hinges, locks of KHAS, 150 mm long SS brush-finished handles, tower bolts, etc. 	
4	<p>2 Person Work Station- (7'-0" x 2'-0"x 3'-0")</p> <p>Fabricate & Supply Office Table with Top (7'-0" x 2'-0") with 2'-6" height & 6" upper partition , MDF Laminated Sheet of ZRK Brand As per the attached Drawing & approved sample Table Specification: • Top: 7'-0" x 2' x 16 mm (thick) made of both sides MDF laminated sheets • 2 mm thick PVC lipping</p> <ul style="list-style-type: none"> • Resting on 1.5" thick two legs from two side and one in between, One leg from the back made of double MDF Lamination sheet of ZRK Brand in approved colour with necessary 12 mm partial wood lipping with polish work of approved colour • The table shall be divided from the center with MDF partition of 1.5 inch thick & 1' height with 3mm partial wood lipping on edges having soft boards on both sides of approved colour • Legs & Table Supports: Partial Wood frame shall be made with 2" x 1" thick planks for table support. <p>Note: Site Visit is Mandatory.</p>	2 EACH

Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate I item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change/ alter I remove any item or article or reduce I enhance quantity without assigning any reason.
9. Invoice/Bill to be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates I denomination of Purchase Order.
12. Stamp Duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.