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DESCRIPTION: **PROVIDING VARIOUS PLANTS**
DATE OF ISSUE: 02 November 2016
DATE OF SUBMISSION: 05 November 2016
PLACE OF WORK: IBA Main Campus
CONTACT PERSON: Manager General Maintenance / Sr Executive Repair & Maint

S#	Tree / Plant Name	Specification	Quantity	Rates	Amount (Rupees)
1	Coconut Palm (Malaysian)	5 feet high	34		
2	Mary Gold Season flower	9 inch pots various colors	1500		
3	Petunia Season Flower	9 inch pots various colors	1500		
Grand Total (mention prices with or without taxes)					

Terms and Conditions:

1. Material / quantities of this order is subject to final inspection at the time of delivery
2. Delivery will be supplied, in parts or full as decided by IBA
3. IBA reserve the right to cancel any or all of the above the above items if work / material is not in accordance with our specifications or if the delivery is delayed
4. Payment will be made through crossed cheque / cash after the receipt of the bill and delivery of material / works
5. General Sales Tax will be paid on applicable items only
6. Penalty @ of 2 % per month on actual will be imposed in delayed delivery
7. The rate / item cost is final and no change what so over will be accepted
8. Govt tax (es), levy (ies) and charges will be charged at actual as per SRO
9. Competent Authority reserves the right to change / alter / remove any item or article reduce / enhance quantity without assigning any reason
10. Invoice / Bill & work order etc should be submitted to Finance Department
11. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan
12. No subletting in any case / items / form will be allowed
13. That upon termination of this agreement the contractor shall be permitted to remove all its devices and equipment which may have been placed at premises from the time to time
14. All Government taxes (including income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of work order
15. Stamp Duty against total value of work order will be levied accordingly.