

Request For Quotation

Description	: RFQ-003443 - Event Coverage Services - Career Fair Jan 2026
Date of Issue	: 19 Jan 2026
Date of Submission of Quotation	: 21 Jan 2026 10:00:00 AM
Place of Delivery	: Stores, IBA Main Campus, University Road, Karachi.
Contact Person & Telephone	: Purchase Department, IBA Main Campus, University Road, Karachi. 021-38104700 Extension : 2153

Sr#	Description	Quantity + UOM
1	<p>Photography and Videography</p> <p>Event Coverage, Live streaming, HD Videography.; 1. Videography & Live Streaming Services</p> <p>Camera Setup & OB Production</p> <ul style="list-style-type: none"> Four (4) camera setup with full Outside Broadcast (OB) configuration using mirrorless cameras or higher. Camera models to include Sony FX3, Sony A7 III, Sony A7 IV, or equivalent professional-grade cameras. Use of a combination of prime and zoom lenses to ensure comprehensive event coverage. Live mixing and switching through OB setup to deliver seamless broadcast-quality output. Live screening and live feed transmission on SMD screens during the event. All equipment and production workflow to meet broadcast-quality visual standards. <p>2. Photography Services</p> <p>Photography Coverage</p> <ul style="list-style-type: none"> Three (3) professional photographers deployed for complete event coverage. Each photographer equipped with professional mirrorless cameras such as Canon R6, Nikon Z6, Sony A7 IV, or equivalent. Use of high-quality prime lenses for superior image clarity and depth. All photographs to be captured and delivered in high-resolution digital format suitable for premium use. <p>3. Aerial Filming (Drone Coverage)</p> <ul style="list-style-type: none"> Use of personal quadcopters for both indoor and outdoor aerial cinematography, subject to venue and regulatory approvals. Provision of live aerial feed where permissible. One (1) drone: DJI Mavic 3 or DJI Mavic 4 (or equivalent professional drone). Drone coverage duration: <ul style="list-style-type: none"> One (1) day prior to the event (pre-event shots and venue coverage). One (1) day on the main event day for live and cinematic aerial footage. <p>Note: All services will be delivered by trained professionals following safety protocols and event regulations.</p> <p>Event date: 31st January 2026</p> <p>Time: 08:00 am till 07:00 Pm</p> <p>Type : Career Fair</p>	1.00 EACH

Request For Quotation

2	<p>Photography and Videography</p> <p>Event Coverage, Live streaming, HD Videography.; Dynamic Video Content Creation:</p> <p>One-camera setup using GoPro Hero 12.</p> <p>Technical staff present on-site for smooth operations.</p> <p>Full-Fledged 360-Degree Camera Solution:</p> <p>Complete booth setup at the venue on the day of event</p> <p>Prompt output delivery for students.</p> <p>Edited Deliverables:</p> <p>140-150 shorts, dynamic clips captured from 360-degree cameras.</p> <p>Professionally edited for high-quality social media-ready content</p>	1.00 EACH
---	--	-----------

Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate/item cost is final, and no change whatsoever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. IBA reserves the right to accept or reject any quotation without assigning any reason thereof.
9. IBA reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason.
10. IBA also reserves the right to issue a Purchase Order for any single item to different lowest responsive bidders or for all the items to any lowest responsive bidder.
11. Invoice/Bill to be submitted to Purchase Department.
12. Advance Payment subject to Bank Guarantee.
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates/ denominations of the Purchase Order.
14. Stamp Duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.