

Request for Quotation (Printing)

Description : 0003743/001152
Date of Issue : 12-Jul-2019 09:24 AM
Date of Submission of Quotation : 17-Jul-2019 02:00 PM
Place of Delivery : IBA, Stores, Campus, University Road, Karachi.
Contact Person & Telephone : Department, IBA Campus, ,

Sr #	Description	Item Specification	Quantity
1	GOODY BAG (IBA BRANDED)	IBA Branded Goody Bag Height 10"x5"x2.5 Paper 260 GSM Bleach card Printing: Two Color Printing with white lock Doori	1400
2	STICKER	IBA Sticker Size: 4" x 9" Screen Printing Material: PVC Sticker Printing: Three Color Printing As per sample	1400
3	KYECHAIN	IBA Branded Wooden Keychain with Box Digital UV Printing 4 + 4 color Printing Material: Wooden Size: 64mm x 38mm Thickness: 10mm With Ring Dia: 29mm Inner Box: Art Card Box (Impact Proof) Beige Color with Molded Velvet For Enclosing Key Chain Outer Case Fancy Art Card 300gsm, Beige Color, IBA Logo Printed As per sample	1400
4	PEN	IBA Branded Pen with touch ruler with printed Pouch Material: Plastic Body Printing: IBA logo Ink: Blue	1400



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		As per sample	
5	NOTEPAD (CUSTOM PRINTED)	IBA Branded Notepad Size: 8" x 4" Ruling: 15 of 1 cm Binding: Double WireO 25 leaves on 70gsm offset printing: 01 color printing As per sample	1400

Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
11. No subletting in any case / item / form will be allowed.
12. Specimen(s) and image(s) are available at Purchase Office for reference.
13. CDs / specimen should be returned to the Purchase Office.
14. All rights reserved with IBA. No part or the logo can be printed / copies / transferred in any form without the permission of the IBA authority.
15. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
16. Specimen for above cited items are available in Purchase Office for ready reference during office timings.
17. Printing will be in accordance to the IBA Brand Manual.
18. Stamp duty 0.35% for Goods against total value of Work Order will be levied accordingly.
19. Printer must provide "Sales tax registration certificate with last month return copy both FBR and / or SRB" at the time of submission of quotation.