



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

Request For Quotation

Description	: RFQ-003256 - Fabrication - Shehzore
Date of Issue	: 3 Nov 2025
Date of Submission of Quotation	: 5 Nov 2025 12:00:00 AM



Request For Quotation

Place of Delivery

: Stores, IBA Main Campus, University Road,
Karachi.

Contact Person & Telephone

: Purchase Department, IBA Main Campus,
University Road, Karachi.
021-38104700
Extension : 2153

Sr#	Description	Quantity + UOM
1	Fabrication of Vehicle Body Fabrication; Scope of Work (SOW) Title: Fabrication, Flooring, and Back Loading Hood Work for Shahzore KIA Vehicle Flooring Work Material: Stainless Steel Sheet Thickness: 18-Gauge Grade: 202 Grade Coverage: Complete floor covering of vehicle body Size: 10 ft × 5.17 ft Underlayer: Complete covering of wood ply on floor Thickness: 0.75 inches Additional Supports: 03 pieces of wood for back loading hood support Size: 10 ft length each Thickness: 3 × 1.5 inches Finishing: Complete greasing on floor and borders using crystal grease Back Loading Hood Fabrication Main Frame: Size: 2-inch for each pole of frame with 14-Gauge thickness Side Frame: 1.25-inch for each pole of frame with 16-Gauge thickness Supporting Locks (Kunday): Installed for back support (Back Dalla) Base Angle: 1.5-inch × 1.5 mm and 2 mm locks for reinforcement Front Safety Guard: Stainless Steel 16-Gauge (1.35 mm thickness) Back Rear Bumper: Fabricated using 2-inch angle with proper finishing and color coating Back Hood Dimensions: Height: 2.5 ft Width: 3 ft Length: 10 ft Color Finishing: Complete color on hood using White Toplek paint Visual Reference: Pictures attached for design and alignment reference 3. Vehicle Details Vehicle Model: Shahzore KIA 4. Deliverables Complete flooring installation with stainless steel and wooden base Full back loading hood fabrication and paint finish Final inspection and fitting on vehicle Completion Time : Must mention the Job Completion Timeline	1.00 EACH



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Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate/item cost is final, and no change whatsoever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. IBA reserves the right to accept or reject any quotation without assigning any reason thereof.
9. IBA reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason.
10. IBA also reserves the right to issue a Purchase Order for any single item to different lowest responsive bidders or for all the items to any lowest responsive bidder.
11. Invoice/Bill to be submitted to Purchase Department.
12. Advance Payment subject to Bank Guarantee.
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates/denominations of the Purchase Order.
14. Stamp Duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.