



## Request For Quotation

<b>Description</b>	<b>: RFQ-001697 - Polish Material for General Maintenance</b>
<b>Date of Issue</b>	<b>: 8 Mar 2024</b>
<b>Date of Submission of Quotation</b>	<b>: 18 Mar 2024 6:00:00 PM</b>
<b>Place of Delivery</b>	: Stores, IBA Main Campus, University Road, Karachi.
<b>Contact Person &amp; Telephone</b>	: Purchase Department, IBA Main Campus, University Road, Karachi. PAK 02138104700 Extension : 2154

Sr#	Description	Quantity + UOM
1	Paint Brush 3"; For Distemper purpose and brand should be Universal or Equivalent	15.00 EACH
2	Thinner Gallon; 3.64 Liter;	15.00 GALLON
3	Spirit Gallon; 10 Liter; Consider Each as Gallons .	3.00 EACH
4	Chandras for polish work; The unit should be in Kg instead of Each	10.00 EACH
5	Lackdana best quality; Golden; Provide & Supply Seedlac / Lakh Dana, Triple Wash Seedlac Indian Quality for wood polish work. The sample should be provided before supply of material.	10.00 KG
6	Cotton Waste	48.00 EACH
7	Malmal Cloth Roll, fine quality; 100 meter; White; Thaan;	1.00 EACH
8	Emery Paper SAND PAPER; 100;	100.00 EACH
9	Emery Paper SAND PAPER; 120;	100.00 EACH
10	Emery Paper SAND PAPER; 220;	50.00 EACH
11	Lacquer Shine, Bucket; 3.64 Liter; Brand should be of ICI or Equivalent	2.00 EACH
12	Varnish Bucket; 4 Liter;	2.00 EACH
13	Paint Roller for distemper, Universal Brand; 10"; White; Shall be used for Oil Matt & brand should be Universal All Rounder or Equivalent	15.00 EACH
14	Lacquer Matt, Bucket; 4 Liter; Brand should be of ICI or Equivalent	2.00 EACH
15	Paint Brush Universal Brand; 4"; Black; For Distemper purpose and brand should be Universal or Equivalent	15.00 EACH



Institute of  
Business Administration  
Karachi

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## Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate I item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change/ alter I remove any item or article or reduce I enhance quantity without assigning any reason.
9. Invoice/Bill to be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates I denomination of Purchase Order.
12. Stamp Duty 0.25% for Goods against total value of Purchase Order will be levied accordingly.