



# Request For Quotation

**Description** : **RFQ-002007 - 6673-Annual Managed Printing Services on Per Click Charges**

**Date of Issue** : **12 Jul 2024**

**Date of Submission of Quotation** : **19 Jul 2024 12:00:00 PM**

**Place of Delivery** : Stores, IBA Main Campus, University Road, Karachi.

**Contact Person & Telephone** : Purchase Department, IBA Main Campus, University Road, Karachi.  
0322-3553032  
Extension : 2155

Sr#	Description	Quantity + UOM
1	<p>Managed Printing Services ; ; ; On per click basis; * 5,000 estimated monthly pages quantity on per machine. * 02 photocopier machines should be deployed as per attached specifications and scope of work.</p> <p>Per page print charges required i.e 5000 estimated monthly pages on per machine x 02 machines x 12 for annual basis = 120,000 estimated total annual pages. * Additional pages more than 5,000 on per machine should be charge on same quoted rates. Service Level Agreement On Annual Basis.</p>	120,000.00 EACH

**Terms & Conditions :**

1. Material of this order is subject to final inspection at the time of delivery by IBA ICT department or end user at IBA.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made within 30 working days through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate I item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change/ alter I remove any item or article or reduce I enhance quantity without assigning any reason.
9. Invoice/Bill to be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates I denomination of Purchase Order.
12. Stamp Duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.