



Institute of  
Business Administration  
Karachi

Leadership and Ideas for Tomorrow

## Request For Quotation

<b>Description</b>	<b>: RFQ-000897 - Wooden Table with Partition-Registrar's office</b>
<b>Date of Issue</b>	<b>: 12 Apr 2023</b>
<b>Date of Submission of Quotation</b>	<b>: 18 Apr 2023 6:00:00 PM</b>
<b>Place of Delivery</b>	: Stores, IBA Main Campus, University Road, Karachi.
<b>Contact Person &amp; Telephone</b>	: Purchase Department, IBA Main Campus, University Road, Karachi. PAK 02138104700 Extension : 2154

Sr#	Description	Quantity + UOM
1	<p>Cubical Wooden Cubical with workstation and drawer; MDF Sheet; Wooden Table with Partition Registrar's office.</p> <p>Providing and fixing wooden cubical workstation size 5' - 1/2" x 5' - 1/2" (total space 11'x66") partition wall height 48" and 2" thick made of MDF lamination and worktop "L" shape 20" wide 1'-1/2" thick made of MDF lamination Board and fix glass panel from partition wall. Qty- 02</p> <p>Wooden cabinet size 60"x18"x27" length, Width, height, and 03-Nos drawer with lock system and two sliding doors with locking system made of MDF lamination board. Qty: 02</p> <p>NOTE: The site visit is mandatory before submitting the quotation</p>	2.00 EACH

### Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate I item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change/ alter I remove any item or article or reduce I enhance quantity without assigning any reason.
9. Invoice/Bill to be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates I denomination of Purchase Order.
12. Stamp Duty 0.25% for Goods against total value of Purchase Order will be levied accordingly.