

Request for Quotation (Goods)

Description : 8557/8490-2522-Printing
Date of Issue : 24-May-2021 11:29 AM
Date of Submission of Quotation : 27-May-2021 12:30 PM
Place of Delivery : IBA, Stores, Main Campus, University Road, Karachi.
Contact Person & Telephone : Purchase Department, IBA Main Campus, +922138104700, Ext 2150, 2152, 2155

| Sr # | Description | Item Specification | Quantity |
|------|----------------------|--|----------|
| 1 | FMB Flyer / Brochure | FMB Flyer / Brochure along with Envelops Size: 7.9"x7.9" Paper:128 gsm with Matt lamination Printing : 04 Color Printing Envelope (As per Flyer Size) Size (Approx): 8.2"x8.2" with Die Cut Paper : 128 GSM with Matt Lamination | 1000 |
| 2 | CEE/DTP Flyer | CEE/DTP Flyer Printing along with Envelop Size: 7.5inch x 10inch Paper: 300 gsm Art Card both sides gloss lamination Envelopes(As per Flyer Size) Size Approx :8 x 10.5 inches Paper : 100 gsm paper | 500 |
| 3 | CEE/ SDP Calendar | CEE/ SDP Calendar along with Envelopes Size: 7.5"x10" Material: 300 gsm Art Card Special : Single fold | 200 |

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|---|----------------------|---|-----|
| | | & Cover Lamination Envelopes (As per Calendar) Size : 8"x 10.5" Paper : 100 gsm paper | |
| 4 | CEE/CEE EEP Calendar | CEE/CEE EEP Calendars Printing Along with Envelops size (7.5inch x 10inch) Paper: 300 gsm Art Card Special : single fold & cover lamination Envelopes (As Per Calendar Size) Size : 8" x 10.5" Paper : 100 Gsm paper | 500 |

Terms & Conditions:

1. Sales tax registration certificate with last month return copy (FBR and / or SRB) must be provided at the time of submission of quotation.
2. Material of this order is subject to final inspection at the time of delivery.
3. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
4. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
5. General Sales Tax will be paid on applicable items only.
6. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
7. The rate / item cost is final and no change what so ever will be accepted.
8. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
9. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
10. Invoice should be submitted to Purchase & Stores Department.
11. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
12. No subletting in any case / item / form will be allowed.
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
14. Stamp duty 0.25% for goods against total value of Purchase Order will be levied accordingly.
15. IBA, also reserve the right to issue Purchase Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.
16. Certificate of genuine / originality will be provided by the supplier.

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