

RFQ-Disposal of waste papers

Description	Disposal of waste papers
Date of Issue	May 19, 2026,
Date of Submission of Quotation	May 25, 2026, at 4:30 PM
Mode of Submission	Via Email/In person(physical)
Location of Site	IBA, Main Campus,
Contact Person & Telephone	Mr. Bilal Izhar 021-38104700 (Ext. 2153)
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Title: RFQ for Disposal of Wastepaper through Secure Pulping with Complete Security & Confidentiality (Per Kg Rate) – Collection from Both Campuses (As-Is-Where-Is)

Sr #	Description	Rates /kg
1.	<p>Scope of Work (SOW)</p> <p>The successful bidder (hereafter “Scrap Buyer/Service Provider”) shall:</p> <ol style="list-style-type: none"> 1. Collect wastepaper from both campuses on an “as is where is” basis. 2. Ensure secure destruction via pulping (or shredding followed by pulping) such that the paper is irreversibly destroyed and cannot be reused, resold, reprinted, photocopied, or reconstructed. 3. Provide a complete chain-of-custody from pickup to destruction. 4. Issue Certificate of Secure Destruction / Confidential Pulping Certificate for each pickup/lot (format attached as Annexure-C). 5. Ensure no diversion, resale, sorting for resale, or unauthorized handling of the material at any stage. 6. Arrange all required labor, transport, bags/bins, loading equipment, safety gear, and vehicles. 7. Comply with all applicable local laws, environmental regulations, and safety requirements. 8. Site visit is must (Main Campus & City Campus) 9. Quotation must be on PKR per Kg basis. 10. Weighment to be done by either Bidder’s calibrated weighment scale at pickup, or Institute’s weighing arrangement (if available). 11. Final payable quantity will be determined based on mutually agreed weighment method and documented Weight Slip signed by both parties. 	

Note: Material will be handed over as available. Sorting, stapler removal, segregation, etc., if required by the bidder, shall be done at bidder's own cost unless explicitly agreed otherwise.

Terms & Conditions:

1. Work / Job will be awarded to the highest bidder.
2. The highest bidder will remove and pulp the waste papers under the supervision of IBA Karachi.
3. Material of this order is subject to final inspection at the time of disposal.
4. Successful buyer / company will be responsible to make full payment within three(3) working days and lift the item(s) on their own responsibility.
5. Successful bidders will be required to collect, remove, and transport the concerned lot within seven (7) working days upon receiving the letter of acceptance from IBA Karachi.
6. IBA Karachi reserves the right to cancel any or all the above items if the material is not in accordance with our specification or if the work is delayed.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. No subletting in any case / item / form will be allowed

