

Request For Quotation

Description : RFQ-000719 - PR-0003118 - Polo Shirts

Date of Issue : 19 Jan 2023

Date of Submission of Quotation : 24 Jan 2023 2:30:00 PM

Place of Delivery : Stores, IBA Main Campus, University Road, Karachi.

Contact Person & Telephone : Purchase Department, IBA Main Campus, University Road,

Karachi.

0333-3009636 Extension: 2152

Sr#	Description	Quantity + UOM
1	Polo Shirt	400 Shirts
	Color: Maroon, with white collar & rib hem	
	Different Sizes: Small, Medium, and Large	
	Grammage: 220 GSM	
	2 white button & bottom box stitch	
	Screen Printing: IBA Logo	
	Brand: Grand Tex / Equivalent	
	Note: Sample must be provided with the Quotation	

Terms & Conditions:

- 1. Sales tax registration certificate with last month's return copy (FBR and/or SRB) must be provided at the time of submission of the quotation.
- 2. Material of this order is subject to final inspection at the time of delivery.
- 3. We reserve the right to cancel any or all of the above items if the material is not per our specifications or if the delivery is delayed.
- 4. Payment will be made through crossed Cheque after the receipt of the bill and delivery of the above item.
- 5. General Sales Tax will be paid on applicable items only.
- 6. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
- 7. The rate/item cost is final, and no change will be accepted.
- 8. Government Tax(es), Levi(es) and Charge(s) will be charged at actual as per SRO.
- 9. Competent Authority reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason.
- 10. The invoice should be submitted to Purchase & Stores Department.
- 11. Advance Payment is subject to Bank Guarantee preferably National Bank of Pakistan.
- 12. No subletting in any case/item/form will be allowed.
- 13. All Government taxes (including Income tax and stamp duty), levies, and charges will be charged as per applicable rates/denomination of Purchase / Work Order.
- 14. Stamp duty of 0.35% for goods against the total value of the Purchase Order will be levied accordingly.
- 15. IBA, also reserve the right to issue Purchase Order for any single item to different lowest responsive bidders or issue a Purchase Order for all the items to any lowest responsive bidder.