



Request For Quotation

Description	: RFQ-001468 - PR-0005274 - Decoration Services
Date of Issue	: 21 Dec 2023
Date of Submission of Quotation	: 22 Dec 2023 3:00:00 PM
Place of Delivery	: IBA Karachi, Main Campus, Karachi
Contact Person & Telephone	: Purchase Department, IBA Main Campus, University Road, Karachi. 0333-3009636 Extension : 2152

Sr#	Description	Quantity + UOM
1	<p>Decoration Services ; ; ; ; On a Rental Basis For 800 guests On December 28, 2023, at IBA City Campus</p> <p>The tentative/minimum bill of quantity is as follows: - Single-design White/Milky Chairs with foam seats without torn or any stains on it: 1000 - Round Table, dia 5 feet with cleaned white cover and maroon centrepiece - Cleaned Carpet (Full size: 6' x 15'): 350 - Spotless Chandni: 70 - Gao Takiya: 100 - Red Runner Carpets (for walkaway): 25 - Buffet Setup for 14 dishes, Glass Top buffet dishes - Cocktail Table: 20 - Wall Paneling: 300 running feet - Structure Walkway - Folding Stage (Wooden), Size: 60' x 20', height: 3' Setup must be ready by 12:00 noon on December 28, 2023 All staff must have valid CNIC</p>	800.00 EACH

Terms & Conditions :

1. Service is subject to final inspection at the time of completion.
2. We reserve the right to cancel any or all of the above items if the services are not per our specifications or if the service is delayed.
3. Payment will be made through a crossed Cheque after the receipt of the Invoice/Bill and completion of the above service(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate/item cost is final and no change whatsoever will be accepted.
7. Government tax(es), Levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change/alter/remove any item or article or reduce/enhance the quantity without assigning any reason.
9. Invoice/Bill to be submitted to Purchase Department.
10. Advance Payment is subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates/denomination of the Purchase Order.
12. Stamp Duty of 0.35% for Service against the total value of the Purchase Order will be levied accordingly.