



# Request For Quotation

**Description** : RFQ-000583 - Degree Folder  
**Date of Issue** : 5 Oct 2022  
**Date of Submission of Quotation** : 11 Oct 2022 11:00:00 AM  
**Place of Delivery** : IBA Karachi, Main Campus,  
Karachi  
**Contact Person & Telephone** : Purchase Department IBA Main Campus,  
University Road, Karachi.  
03122669895  
Extension : 2150

Sr#	Description	Quantity + UOM
1	Degree Folder Lasani Wood, Thick 4mm, Artificial Leather; 12.5x9X.5"; Maroon; Print & Supply of IBA Degree Folder Size : 12.50 inch x 9 inch x 0.5 inch spine (close size) Material : Lasani Wood (thickness 4 to 5mm approx) Covered with Rubber Sheet (3mm) Artificial Leather (Dark Maroon Color) Card in 400gsm Inner One side Crepe Cloth(off-white color)with textile printing Inner indegree side Crepe Cloth (off-white color) Without printing Transparent sheet 80 micron thickness Front Side: IBA Logo Embossing with double line Golden Double line printing on front file cover. Back Side: IBA Degree Logo Embossing Inner Corners: 4 corners for degree holding Color: Dark Maroon Width: 4-5 mm As Per Specimen available at Purchase Office	400.00 EACH

**Terms & Conditions :**

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate I item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change/ alter I remove any item or article or reduce I enhance quantity without assigning any reason.
9. Invoice/Bill to be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates I denomination of Purchase Order.
12. Stamp Duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.