

Request for Quotation (Goods)

Description : 0131-0115 - Cleaning Items
Date of Issue : 7-Dec-17 09:52 AM
Date of Submission of Quotation : 12-Dec-2017 02:30 PM
Place of Delivery : IBA, Stores, Main Campus, University Road, Karachi.
Contact Person & Telephone : Purchase Department, IBA Main Campus, +922138104700, Ext 2150, 2152

Sr #	Description	Item Specification	Quantity
1	ROOM AIR FRESHENER AEROSOL	Volume: 300 ml Assorted English Fragrances (including Rose, Jasmine & Lavender) Brand: Perfect or equivalent	192
2	AIR FRESHENER CUBE	Assorted Fragrances Brand: Roomi or equivalent	420
3	DUSTING CLOTH	Size: 36" x 30", Plain Fabric (A Quality) As per sample	350
4	MOP WITH IRON ROD	Complete Set Brand: Maya Mosi or equivalent	18
5	WIPER FOR GLASS CLEANING	Brand: Royal or Equivalent	6
6	WIPER FOR FLOOR CLEANING	Long Iron Rod Brand: Maya Plus Mosi or equivalent	6
7	DISH-WASHING POWDER	Packing: 450 grams bag Brand: Vim or Max or equivalent	108

Terms & Conditions:

1. Sales tax registration certificate with last month return copy (FBR and / or SRB) must be provided at the time of submission of quotation.
2. Material of this order is subject to final inspection at the time of delivery.
3. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
4. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
5. General Sales Tax will be paid on applicable items only.
6. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.



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7. The rate / item cost is final and no change what so ever will be accepted.
8. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
9. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
10. Invoice should be submitted to Purchase & Stores Department.
11. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
12. No subletting in any case / item / form will be allowed.
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
14. Stamp duty 0.25% for goods against total value of Purchase Order will be levied accordingly.
15. IBA, also reserve the right to issue Purchase Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.