



RFQ-Disposal of Bottle Caps

Description:	Disposal of Bottle Caps
Date of Issue:	September 23, 2026,
Date of Submission:	September 28, 2026, at 10:30 AM
Mode of Submission:	Via Email/In person(physical)
Location:	IBA, Main Campus,
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Title: RFQ for Disposal of Bottle Caps (Per Kg Rate) – Collection from Main Campus on As-Is-Where-Is basis

Sr #	Description	Rates /kg
1.	Scope of Work (SOW) The successful bidder (hereafter “Scrap Buyer/Service Provider”) shall: 1. Collect bottle Caps from Main Campus on an “as is where is” basis. 2. The successful bidder shall arrange all required labor, loading/unloading, transportation, bags/containers, loading equipment, safety gear, and vehicles for the collection and removal of the material at its own cost and risk. 3. The material shall be weighed at the time of collection using either: the bidder’s calibrated weighing scale; or IBA’s weighing arrangement, if available. 4. The final payable quantity shall be determined based on the mutually agreed weighment method and documented through a Weight Slip duly signed/acknowledged by both IBA and the bidder. 5. The bidder shall quote its purchase rate in PKR per Kg for the 19-litre water bottle caps. 6. The bidder shall make payment to IBA Karachi based on the actual quantity weighed and the accepted quoted rate per Kg.	

Sr #	Description	Rates /kg
	7- The bidder shall be responsible for ensuring that its personnel, vehicles, equipment, and activities do not cause any damage to IBA property, facilities, or infrastructure during collection and removal. 8- Site visit is necessary for all bidders before submission of quotation. The bidder shall inspect the material, its quantity/condition, collection location, and access requirements for submission of quotation. 9- The material will be handed over as available and on an “as is where is” basis. Any sorting, segregation, cleaning, bagging, or other handling required by the bidder shall be carried out at the bidder’s own cost and responsibility, unless otherwise agreed in writing by IBA Karachi.	

Note: Material will be handed over as available. Sorting, stapler removal, segregation, etc., if required by the bidder, shall be done at bidder’s own cost unless explicitly agreed otherwise.

Terms & Conditions:

1. Work / Job will be awarded to the highest bidder.
2. The highest bidder will remove and pulp the waste papers under the supervision of IBA Karachi.
3. Material of this order is subject to final inspection at the time of disposal.
4. Successful buyer / company will be responsible to make full payment within three(3) working days and lift the item(s) on their own responsibility.
5. Successful bidders will be required to collect, remove, and transport the concerned lot within seven (7) working days upon receiving the letter of acceptance from IBA Karachi.
6. IBA Karachi reserves the right to cancel any or all the above items if the material is not in accordance with our specification or if the work is delayed.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. No subletting in any case / item / form will be allowed.

