



Request For Quotation

Description	: RFQ-003242 - Provision of Tentage and Decoration Services (Shamiyana & Qa
Date of Issue	: 28 Oct 2025
Date of Submission of Quotation	: 31 Oct 2025 12:00:00 AM
Place of Delivery	: Stores, IBA Main Campus, University Road, Karachi.
Contact Person & Telephone	: Purchase Department, IBA Main Campus, University Road, Karachi. 021-38104700 Extension : 2153

Sr#	Description	Quantity + UOM
1	Examination Table and Chairs Rental Basis; 1000x Acrylic chairs with cover 1000x Examination Table (Top with stand) Supplies must be neat and clean Broken tops will not be accepted Setup must be installed a day before event and ready for demo on 15th Nov 2025 before 1:00 pm Event Date: 16th Nov 2025	1,000.00 EACH
2	Decoration Services ; ; ; Items Required: 50 x Qanaat (White / Off-white, clean and spotless) Tent Canopy / Marquee (Shamiyana) to cover students' sitting area Purpose: Arrangement of examination setup for 1,000 students Location: Fauji Lawn Area Area for Setup: Each lawn = 9,600 sq. ft. Space per Student: 20 sq. ft. (including seating and circulation space) Walkway / Aisle: 10 ft-wide central aisle for runner/walkway, to be decorated with a walkway runner carpet Total Student Arrangement: 1,000 students Site Visit: Mandatory prior to quotation submission Bamboo Arrangement: To be provided and fixed appropriately Tent / Shamiyana Condition: Must be clean, spotless, and well-maintained	1.00 EACH
3	Service Charges Installation, Testing and commissioning FACP; Important Notes Site Visit: Mandatory prior to quotation submission Child Labour: Strictly not allowed on campus Smoking: Strictly prohibited within campus premises	1.00 EACH

Terms & Conditions :



Institute of
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1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate/item cost is final, and no change whatsoever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. IBA reserves the right to accept or reject any quotation without assigning any reason thereof.
9. IBA reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason.
10. IBA also reserves the right to issue a Purchase Order for any single item to different lowest responsive bidders or for all the items to any lowest responsive bidder.
11. Invoice/Bill to be submitted to Purchase Department.
12. Advance Payment subject to Bank Guarantee.
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates/denominations of the Purchase Order.
14. Stamp Duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.