

RFQ

Description : Printing & Supply of SFP Promotional Material
 Date of Issue : October 9, 2014
 Date of Submission of Quotation : October 11, 2014
 Date of Delivery : 04 working days after getting final approval
 Place of Delivery : IBA, Main Campus
 Contact Person & Telephone : Mr. Muhammad Hanif
 38104700 (Ext.2150)

S. #	Description	Qty
1	<u>SFP Leaflet</u> Size : 8 x 12 (single fold) Paper Grammage: 128gsm matt finish paper Color : 05 + 05 color printing Crease : for single fold Packing : 250 leaflet per soft packet (craft paper)	2000
2	Printing, Provide & Supply of Standees Size : 2ft 8 inches width x 6 ft 6 inches height Printing : 04 color Stands : Rollup Stand	5
3	Posters Size : 17 x 22 inches (approx) Paper : Matt Finish Grammage : 128gsm Printing : 05 color Packing : 200 Posters per soft packet (craft paper)	800

Terms & Conditions:

- 1- Material of this order is subject to final inspection at the time of delivery.
- 2- We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
- 3- Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
- 4- General Sales Tax will be paid on applicable items only.
- 5- Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
- 6- The rate / item cost is final and no change what so ever will be accepted.
- 7- Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
- 8- Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
- 9- Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
- 10- Advance Payment subject to Bank Guarantee.
- 11- No subletting in any case / item / form will be allowed.
- 12- Sample(s) and image(s) are available at Purchase Office for reference.
- 13- All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
- 14- Stamp duty 0.2% for Goods against total value of Work Order will be levied accordingly.
- 15- All rights reserved with IBA. No part or the logo can be printed / copies / transferred in any form without the permission of the IBA authority.
- 16- IBA, also reserve the right to issue Work Order for any single items to different lowest responsive bidders or issue Work Order for all the items to any lowest responsive bidder.