



Request For Quotation

Description	: RFQ-002443 - Career Fair-Event Coverage Services
Date of Issue	: 3 Jan 2025
Date of Submission of Quotation	: 7 Jan 2025 3:00:00 PM
Place of Delivery	: Stores, IBA Main Campus, University Road, Karachi.
Contact Person & Telephone	: Purchase Department, IBA Main Campus, University Road, Karachi. 021-38104700 Extension : 2153

Sr#	Description	Quantity + UOM
1	<p>Photography and Videography Event Coverage, Live streaming, HD Videography.; Camera specs : Mirror less with different lances and gimbals Model: A7IV/ Nikon Z6IV/ Canon EOS R6/Panasonic S1 Pro or equivalent Lenses: Prime and Zoom ranging from 14mm to 200mm Includes production, editing video highlights of the event. Testimonials: 25x of different staff, student and faculty Time: 1 min to 1.5 min Deliverables: must be edited and within next day of event Time : Full day length from 09;00 am to 7;00 pm Date : 4th Feb 2024</p>	2.00 EACH
2	<p>Drone / Helicam Camera ;;; Operator with Drone Camera for the event. Drone Model: Mavic Pro 3/DJI Mavic 3/ or equivalent with live streaming facility and connectivity Time : Full day length from 09;00 am to 7;00 pm Date : 4th Feb 2024</p>	1.00 EACH
3	<p>Photography and Videography Event Coverage, Live streaming, HD Videography.; Photographers on cameras with different lances (Unlimited shoot) Service include: Shooting, all exposing material, digital finishing/retouching, and a set of soft copy on USB (On High Resolution Printable Quality) Camera Specs: Sony Alpha A7III/ Nikon Z6IV / Canon EOS R6/Panasonic S1 Pro Lenses: Prime and Zoom lenses ranging from 14mm to 200mm All pictures to be hi-resolution fully edited (Color corrected, straightened, and cropped) to be delivered in 2 days Time : Full day length from 09;00 am to 7;00 pm Date : 4th Feb 2024</p>	4.00 EACH



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4	Video Production 360 camera solution: Stand booth with Go Pro used to make videos Clips will be edited Required for Full day length (from 09;00 am to 7:00pm Date : 4th Feb 2024	1.00 EACH
5	Photography and Videography Event Coverage, Live streaming, HD Videography.; Polaroid Camera- Photos with Live Printing Setup-Edited For full day setup 09:00 am to 7:00 pm Date : 4th Feb 2024	1.00 EACH
6	Photography and Videography Event Coverage, Live streaming, HD Videography.; Live Streaming of the Event on 4 SMD Screens OB setup 2 HD cameras Mobile broadband connections (35mb per device) Deliverables: OB event video to be delivered the next day of the event. Camera Equipment for live streaming: Sony Alpha A7IV/ Canon EOS R6/ Panasonic S1 Pro/equivalent To ensure internet connectivity with power backup options Time : Full day length from 09;00 am to 7;00 pm Date : 4th Feb 2024	1.00 EACH

Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate/item cost is final, and no change whatsoever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. IBA reserves the right to accept or reject any quotation without assigning any reason thereof.
9. IBA reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason.
10. IBA also reserves the right to issue a Purchase Order for any single item to different lowest responsive bidders or for all the items to any lowest responsive bidder.
11. Invoice/Bill to be submitted to Purchase Department.
12. Advance Payment subject to Bank Guarantee.
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates/ denominations of the Purchase Order.
14. Stamp Duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.