

Request for Quotation

(Goods)

Description : CEJ - 0000000183/0095
Date of Issue : 24-Nov-17 10:15 AM
Date of Submission of Quotation : 30-Nov-2017 10:15 AM
Place of Delivery : IBA, Stores, Campus, University Road, Karachi.
Contact Person & Telephone : Department, IBA Campus, ,

Sr #	Description	Item Specification	Quantity
1	MEDALS	Medals as per sample with box Size: 1.75" round shape Material: metal golden color Lettering: embossed	12
2	CERTIFICATE WITH GLASS FRAMED	Certificate Size: 7.5" x 10.5" 4 color printing (12 Different Name) Frame : certificate pasted on 5mm Acrylic & 5mm black plastic sheet fitting with 04 screw/bolt As per Sample	12
3	Backdrop	Backdrop with fixing & frame Size: 10 feet x 15 feet Material: panaflex good quality Printing: 04 color Design will be provided by the IBA	1
4	Standeers	Rollup Size: 33"x72" Material: Panaflex good quality Printing: 04 color Design will be provided by the IBA	4
5	INVITATION CARD WITH ENVELOPES	Size:7.25"x5.25" Material: art card 310 gsm Printing: 04 color Envelop: on matt paper 128 gsm (without Printing)	50

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Terms & Conditions:

1. Sales tax registration certificate with last month return copy (FBR and / or SRB) must be provided at the time of submission of quotation.
2. Material of this order is subject to final inspection at the time of delivery.
3. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
4. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
5. General Sales Tax will be paid on applicable items only.
6. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
7. The rate / item cost is final and no change what so ever will be accepted.
8. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
9. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
10. Invoice should be submitted to Purchase & Stores Department.
11. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
12. No subletting in any case / item / form will be allowed.
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
14. Stamp duty 0.25% for goods against total value of Purchase Order will be levied accordingly.
15. IBA, also reserve the right to issue Purchase Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.