

Request For Quotation

Description	:	RFQ-003521 - Conversion of G-13 conference room into Office facility
Date of Issue	:	13 Feb 2026
Date of Submission of Quotation	:	18 Feb 2026 11:00:00 AM
Place of Delivery	:	Stores, IBA Main Campus, University Road, Karachi.
Contact Person & Telephone	:	Purchase Department IBA Main Campus, University Road, Karachi. 03323760498 Extension : 2150

Sr#	Description	Quantity + UOM
1	Conversion of G-13 conference room into Office facility As per BoQ Drawing is attached Mandatory Site Visit will be held on Monday February 16, 2026 at 11am IBA Main Campus	1 Job

Item No.	Description of Item	Quantity	Unit	Rate Rs.	Amount Rs.
1	Dismantling Dismantling of existing false ceiling including 2 Nos. dummy columns, complete with removal of framing and supports, loading, carting away, and disposal of debris, as per site conditions and Engineer's instructions.	1.0	job		
2	False Ceiling Providing and fixing 12 mm th. plain gypsum board false ceiling (make elephant or United gypsum) with necessary GI suspension system (22 SWG), suspended from the ceiling l/c all necessary fasteners, hangers, channels etc. This item also includes making of bulk heads and cutting/provision of light fixtures and other devices, Access panels, Edge trimming jointing, finishing, and surface preparation. Sample to be submitted and approval to be required before installation.	550.0	Sft		
3	12mm Tempered Fully Glazed Glass Wall Partition with Aluminium Framing Providing and fixing 12mm thick tempered glass of Ghani including 3mm safety film 175 micron aluminium fixed partition of Pakistan Cables, Prime or Krudson champagne anodized aluminium section D-48 (100mm x 38mm x 2mm) thick including the aluminium fittings, support should be provided from ceiling and 3M frosted paper in approved pattern with all accessories cutting hole etc. and making good damages etc complete as required in any floor as per direction of Engineer In-Charge.	194.3	Sft		
4	12mm Tempered Glass Door (3'-0" x 7'-0") Providing & fixing 12mm thick tempered glass swing door of Ghani or approved equivalent including fixing of D-Lock (KHAS or approved), Silicon, SS Door Handle, Locks of KHAS, floor hinge machine with pivots of NEW STAR 222Z brand including frosted film of 3M with all accessories, cutting holes etc and making good damages etc complete as required in any floor as per direction of Engineer Incharge.	21.0	Sft		
5	Cubical				

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a	<p>Glass verticals with Aluminium Framing Provide and install in position fixed glazing with aluminium frame 5ft height, consisting of 8mm thick Tempered translucent/frosted glass of approved sample fixed inside 100mm x 40mm x 2mm thick Powder Coated aluminium frame section (Pakistan Cables, Prime or Krudson) of approved sample on all around of glazing including all hardware's, rubber & neoprene gasket of approved quality, silicone sealant, acoustic Tape on joints, fixing arrangements, wastage, lifting, cutting, scaffolding, etc., complete in all respect.</p> <p>For payment net single side glass exposed elevation area (frame to frame) will be measured.</p>	61.7	Sft	
b	<p>5ft Height Partition with Worktop Providing and fixing in position 5'-0" HT. Wooden Partition work along with (16+16)mm thick Laminated Table top as per drawing.</p> <p>a) Partition</p> <ul style="list-style-type: none"> i) Partition having partal wood frame work of 1.5 inch (thick) and 2 inch wide (24" horizontally and 18" vertically) ii) 16 mm TH. MDF laminated sheets of ZRK brand on both sides finished of approved shade and colour with partal wood lipping. iii) 4" wide Aluminium skirting at the bottom of partition on both side <p>b) Worktop:</p> <ul style="list-style-type: none"> i) Consisting of MDF Laminated sheet (16+16mm). ii) The sides & bottom of table top shall be covered by Partal wood frame to support. iii) 2mm TH. PVC Lipping of same color as lamination. <p>All exposed wood surfaces to be finished with wood lacquer polish and necessary beading/lipping (3mm thick Partal Wood) of approved shades as directed including all necessary fittings/hardware and wood preservative (Termite Proofing) etc. as per list of approved material and as approved by the Engineer Incharge complete in all respects.</p> <p>Note: Measurement will be taken as per length and height of partiiion</p>	115.0	Sft	
6	Cabinets			

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	<u>Wall Mounted Cabinets Size : 3'-0" x 2'-6" x 1'-0" x 4 Nos.</u>			
a	<p>Cabinet Specification:</p> <ul style="list-style-type: none"> • Made up of 20 mm ($\frac{3}{4}$") thick laminated MDF Sheet on top, sides, bottom, shelves, and shutters • 6 mm thick marine ply at the back • Box-type hinges of approved make • 1mm TH. PVC Lipping finished with melamine of approved laminate on all the shutter edges. • 20 mm thick MDF laminated shelves of 16" wide and dividers as per drawing (approx./divided equally) • Complete with all necessary approved fittings hinges, locks, 150 mm long engraved handles, tower bolts, etc. 	30.0	Sft	
b	<p>Floor Mounted Cabinets (Size: 5'-0" x 1'-3" x 2'-6"):</p> <p>Cabinet Specification:</p> <ul style="list-style-type: none"> • Made up of 20 mm ($\frac{3}{4}$") thick MDF laminated Sheet in approved color/shade of ZRK Brand on top, sides, bottom, shelves, and shutters • 6 mm thick marine ply at the back • Box-type hinges of approved make • 3mm TH. PVC Lipping finished with melamine of approved laminate on all the shutter edges. • 20 mm thick MDF laminated shelves, width & depth shall be as per drawing (approx./divided equally) • Complete with all necessary approved fittings hinges, locks of KHAS, • 150 mm long engraved handles, tower bolts, etc. 	13.0	sft	
Total				
SST @ 8%				
Grand Total Amount				

Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate/item cost is final, and no change whatsoever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. IBA reserves the right to accept or reject any quotation without assigning any reason thereof.
9. IBA reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason.
10. IBA also reserves the right to issue a Purchase Order for any single item to different lowest responsive bidders or for all the items to any lowest responsive bidder.
11. Invoice/Bill to be submitted to Purchase Department.
12. Advance Payment subject to Bank Guarantee.
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates/ denominations of the Purchase Order.
14. Stamp Duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.