



## RFO

Description : Rental of Sound System  
Date of Issue : November 7, 2016  
Date of Submission of Quotation : November 11, 2016 @ 11:30 am  
Number of Days : Two Days (December 1, 2016 & December 3, 2016)  
Date & Time of Setup : December 1, 2016 by 10:00 am  
Place of Event : IBA, Main Campus  
Contact Person & Telephone : Mr. Amir Zain (Purchase Executive)  
021-38104700 (Ext. 2152)

Sr #	Description	Quantity
1.	Echo Chamber (Complete) with 08 VIP Deck Speakers	1 Set
2.	Amplifier Set (Complete) with 12 Column Speakers	1 Set
3.	Desktop Microphones	7 Units
4.	Cordless Microphones	1 Unit
5.	Megaphones	2 Units
6.	CD / DVD Player	1 Unit
7.	Laptop Connection Cable	1 Unit

### Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
11. No subletting in any case / item / form will be allowed.
12. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
13. Stamp duty 0.35% for services against total value of Work Order will be levied accordingly.
14. IBA, also reserve the right to issue Purchase Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.