



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

Request For Quotation

Description : RFQ-000638 - Printing of Booklet-Pak China Study Centre

Date of Issue : 22 Nov 2022

Date of Submission of Quotation : 25 Nov 2022 12:00:00 AM

Place of Delivery : IBA Karachi, Main Campus, Karachi

Contact Person & Telephone : Purchase Department IBA Main Campus, University Road, Karachi.
03122669895
Extension : 2150

Sr#	Description	Quantity + UOM
1	Printing of Booklet Matt Paper 150 gsm, Hot binding; 6.5"x9"; 4 Colors; ; Printing of Booklet Qty: 100 Body: Matt Paper 150 gsm (Confi) Size 6.5x9 Color 4+4 Pages 100 Title Page: Art card (Lamination with embossing) 350gsm Hot binding Color 5+5	100.00 EACH

Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate I item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change/ alter I remove any item or article or reduce I enhance quantity without assigning any reason.
9. Invoice/Bill to be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates I denomination of Purchase Order.
12. Stamp Duty 0.25% for Goods against total value of Purchase Order will be levied accordingly.