



Request For Quotation

Description	: RFQ-000202 - 0895-Photocopier Machine
Date of Issue	: 17 Jan 2022
Date of Submission of Quotation	: 20 Jan 2022 2:00:00 PM
Place of Delivery	: Stores, IBA Main Campus, University Road, Karachi.
Contact Person & Telephone	: Purchase Department, IBA Main Campus, University Road, Karachi. 021-38104700 Extension : 2155

Sr#	Description	Quantity + UOM
1	Photocopier Machine Multifunction, 2GB RAM, 7" Screen ARDF, Wireless, Wifi 27PPM 3 in 1 Minimum specification: Memory: 2GB, HDD 320 GB output speed 4.6/4.6/4/2.9/2.9 seconds, continuous speed 27 to 30 pages per minute, Paper Handling 4,700 sheets (Max) Scanner duplex 110-180 per minute, 600 dpi, Paper Handling Max 1,600 sheets, Tray 52-105 g/m Bypass 60- 216g/m2 Scanning speed 50ipm - color 50ipm, USB All paper Sizes A3, A4, A5, B4, B5. Upgraded or Equivalent specification. Warranty: One year onsite verifiable warranty with parts and Labor. New and genuine photocopier with distributor, reseller, partnership or OEM certificate must required. Performance Security: Successful bidder should provide 5% Performance Security of total value of Purchase Order in the form of Pay Order or bank guarantee before submission of invoice.	1.00 EACH

Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate of item cost is final and no change whatsoever will be accepted.
7. Government tax(es), levies(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change/ alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice/Bill to be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates of denomination of Purchase Order.
12. Stamp Duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.