



## Request For Quotation

<b>Description</b>	<b>: RFQ-001498 - Decoration services during GreenEnovate</b>
<b>Date of Issue</b>	<b>: 1 Jan 2024</b>
<b>Date of Submission of Quotation</b>	<b>: 3 Jan 2024 12:00:00 AM</b>
<b>Place of Delivery</b>	: Stores, IBA Main Campus, University Road, Karachi.
<b>Contact Person &amp; Telephone</b>	: Purchase Department, IBA Main Campus, University Road, Karachi. 021-38104700 Extension : 2153

Sr#	Description	Quantity + UOM
1	Decoration Service Rental Basis; Event Date: 17th Jan 2024 Setup for 500 people  Area in running ft = 550 RFT Side Panels Round table setup atleast 50x table with chairs 10 chairs per round table Table and chairs must be covered with neat and clean cover Crockery Cutlery waiter services = at least 20 Venue: Ground Floor Aman Tower Site visit is necessary and contact person is Mr Azad Ahmed	500.00 EACH
2	Decoration Service Rental Basis; Sofa setups for Govt officials, and other dignitaries on 17th Jan 2024 at JS Auditorium. 12 sets of 2 seaters sofa set Sofa set must be of best quality and decent design  Items must be neat and clean in all respects	- EACH

### Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate I item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change/ alter I remove any item or article or reduce I enhance quantity without assigning any reason.
9. Invoice/Bill to be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates I denomination of Purchase Order.
12. Stamp Duty 0.25% for Goods against total value of Purchase Order will be levied accordingly.