

# TENDER NOTICE

## **Tender # MISC/02/16-17 Decoration & Catering Services for Convocation-2016**

The Institute of Business Administration, Karachi (IBA) invites sealed tenders from Catering & Decoration and Event Management Service Providers, registered with Sindh Sales Tax and Income Tax Departments for **Decoration & Catering Services for Convocation-2016**. The Tender Documents are comprised on "Single Stage Two Envelopes" procedure.

Tender Forms are available at the Office of Manager Purchase & Stores, IBA Main Campus, University Road, Karachi from **October 22, 2016 to November 07, 2016** between **9:00am to 3:00pm** in any working days during **Monday to Friday** on submission of paid fee challan of Rs. 2,000/- being the Tender Fee. The Tender Fee should be deposited in A/c no. 003-0002-5, United Bank Ltd, Karachi University Campus Branch.

Tender Document should be submitted in Tender Box placed at Purchase Office between **9:00am to 3:00pm** up to **November 7, 2016** and will be opened on same date & venue at **3:30pm** in the presence of representatives who may care to attend. In case of any holiday the tender shall be received/opened on next working day at same place and time.

The Financial Proposal(s) of technically qualified bidder(s) will be opened on **November 9, 2016** at **10:00am** at IBA Main Campus, University Road in the presence of bidders who may care to attend. In case of any holiday, the Financial Proposal shall be opened on the next working day, at the same place and time. The minimum qualifying percent for technical qualification is 80%.

Kindly submit 5% Bid Security in form of Pay Order or Demand Draft in the name of Institute of Business Administration, Karachi along with the Tender Documents.

Kindly mention "Tender Number" at top left corner of the envelope. IBA, Karachi may reject any bid subject to relevant provision of SPP Rules 2010 may cancel the bidding process at any time prior to acceptance of bid or proposal as per Rule-25(i) of said rules.

Please contact Manager Purchase & Stores on 38104700 ext: 2151 for any information and query.

### **REGISTRAR**

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