



RFQ

Description	: Fabrication & Fixation of Acrylic Signage
Date of Issue	: March 3, 2015
Date of Submission of Quotation	: March 9, 2015 @ 3:00 p.m.
Place of Delivery & Fixing	: IBA, Main Campus
Contact Person & Telephone	: Mr. Muhammad Amir Zain (Purchase Executive) 021-38104700 (Ext. 2152)

Sr #	Description	Quantity
1.	Fabrication & Fixation of Acrylic Signage Material: Acrylic Sheet 6 mm Colour: Crimson, Fabrication in 2D effect IBA Logo Size: Width: 2'-9" x Height: 2'-9" Design, shape & colour of logo & alphabets will be in accordance to the IBA Brand Manual Signage Name: NBP TECHNOLOGY BUILDING 19 Capital Letters: 9", shape as per IBA Brand Manual Installation Area: White Painted Signage Wall facing South Design, shape & colour of logo & alphabets will be in accordance to the NBP Brand Manual	1 Set
2.	Fabrication & Fixation of Acrylic Signage Material: Acrylic Sheet 6 mm Colour: Dark Green, Fabrication in 2D effect, NBP Logo Dia: 2'-6" Signage Name: NBP 3 Capital Letters: 1', shape as per NBP Standard Installation Area: (i) Plaster Bands Walls facing North (ii) Sillbatta Stone Cladding Wall facing East Design, shape & colour of logo & alphabets will be in accordance to the NBP Brand Manual	2 Sets

Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
4. General Sales Tax will be paid on applicable items only.
5. Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate / item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
9. Invoice / bill, Work Order & Delivery Challan should be submitted to Finance Department.
10. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
11. No subletting in any case / item / form will be allowed.
12. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
13. Stamp duty 0.3% for services against total value of Work Order will be levied accordingly.
14. Artwork / Design should be produced by the firm / agency / Designer / Fabricator etc and presented to the IBA for approval.
15. Artwork / Design charges should be borne by the Fabricator / Bidder.