

Request For Quotation

Description : Rfq 000263 – Degree Folder

Date of Issue : 04 Mar 2022 10:00AM

Date of Submission of Quotation : 09 Mar 2022 12:00PM

Place of Delivery : IBA Karachi, Main

Contact Person & Telephone : Purchase Department, IBA Main Campus,

University Road,

Karachi.021-38104700

Extension: 2154

Description	Quantity + UOM
Print & Supply of IBADegree Folder	500.00 Each
Size : 12.50 inch x 9 inch x 0.5 inch spine (close size) Material : Lasani Wood (thickness 4 to 5mm approx) Coveredwith Rubber Sheet (3mm) ArtificialLeather (Dark MaroonColor) Card in 400gsm Inner One side Crepe Cloth(off-white color)with textile printing Inner indegree side Crepe Cloth (off-white color) Without printing Transparent sheet 80 micron thickness	
Front Side: IBA LogoEmbossing with double line Golden Double line printing onfront file cover.	
Back Side: IBADegree Logo Embossing Inner Corners: 4 corners for degreeholding Color: Dark Maroon Width: 4-5 mm	
As Per Specimen available at PurchaseOffice	

Terms & Conditions:

- Material of this order is subject to final inspection at the time of delivery.
- We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
- Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
- General Sales Tax will be paid on applicable items only.
- Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
- The rate I item cost is final and no change whatsoever will be accepted.

- Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
- Competent Authority reserves the right to change/ alter I remove any item or article or reduce I enhance quantity without assigning any reason.
- Invoice/Bill to be submitted to Purchase Department.
- Advance Payment subject to Bank Guarantee.
- All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates I denomination of Purchase Order.
- Stamp Duty 0.35% for Goods/Services against total value of Purchase Order will be levied.