

# Request For Quotation

<b>Description</b>	: <b>RFQ-000328 – Promotional Incubation</b>
<b>Date of Issue</b>	: <b>26 Apr 2022</b>
<b>Date of Submission of Quotation</b>	: <b>29 Apr 2022 12:00:00 PM</b>
<b>Place of Delivery</b>	: Stores, IBA Main Campus, University Road, Karachi.
<b>Contact Person &amp; Telephone</b>	: Purchase Department, IBA Main Campus, University Road, Karachi. 021-38104700 Extension : 2154

Sr#	Description	Quantity + UOM
1	Rollup Standee- 320 Media Size: 3x6ft Printing: 4 Colors	4.00 EACH
2	Blue Ball pen with Customized printing Sample picture is attached for reference	100.00 EACH
3	Ceramic Mug-IBA Branded Customized Ceramic / Porcelain (High Quality Glazed Finished) Height: 9½ cm Dia: 8½ cm Handle Length: 6½ cm Handle Depth: 3½ cm Printing: Logo 2- Color, both sides Box: Impact Proof Card Box with IBA Logo printed	100.00 EACH
4	Customized Notebook Size: A4, Spiral Binding Title: 350gsm Cover with printing Pages: 70gsm with single color printing Pages: 100 Leaves / 200Pages	100.00 EACH
5	Acrylic Keychain – Size: 1.25"x2" Thickness 05mm+05mm Sample picture is attached for reference	100.00 EACH

## Terms & Conditions:

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate I item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change/ alter I remove any item or article or reduce I enhance quantity without assigning any reason.
9. Invoice/Bill to be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be



charged as per applicable rates denomination of Purchase Order.

12. Stamp Duty 0.25% for Goods against total value of Purchase Order will be levied accordingly.