

RFQ

Description : Printing & Supply of IBA Newsletter, the Current's 15th Issue
 Date of Issue : November 17, 2014
 Date of Submission of Quotation : November 20, 2014
 Date of Delivery : 03 days after confirmation of final approval of dummy
 Place of Delivery : IBA, Main Campus
 Contact Person & Telephone : Mr. Muhammad Hanif
 38104700 (Ext. 2150)

S. #	Description	Qty
1	IBA Newsletter, the Current's 15th Issue Printing Size : 11.50 x 11.50 inch Color : 05 + 05 color printing Pages : 40 pages Grammage : 128gm art paper Binding : Centre pin binding (two pins) Packing : 50 newsletter per packet in craft paper	400 newsletters

Terms & Conditions:

- 1- Material of this order is subject to final inspection at the time of delivery.
- 2- We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
- 3- Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
- 4- General Sales Tax will be paid on applicable items only.
- 5- Penalty at the rate of 2% per month on actual will be imposed on delayed delivery.
- 6- The rate / item cost is final and no change what so ever will be accepted.
- 7- Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
- 8- Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity upto 15% without assigning any reason.
- 9- Invoice / bill, Purchase Order & Delivery Challan should be submitted to Finance Department.
- 10- Advance Payment subject to Bank Guarantee.
- 11- No subletting in any case / item / form will be allowed.
- 12- Sample(s) and image(s) are available at Purchase Office for reference.
- 13- All rights reserved with IBA. No part or the logo can be printed / copies / transferred in any form without the permission of the IBA authority.
- 14- Design and Artwork will be provided by IBA, Karachi.
- 15- CDs / specimen should be returned to the Purchase Office.
- 16- All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Work Order.
- 17- Stamp duty 0.2% for Goods against total value of Work Order will be levied accordingly.
- 18- The 'Printer' in its individual capacity shall indemnify and keep IBA and any person claiming through IBA fully indemnified and harmless from and against all / any damage(s), cost(s) and expenses caused to or incurred as a result of any damage in the title of 'IBA' or any fault, neglect, misbehavior or / and quality of printing items and payment(s) by 'Printer' which disturbs or damage the reputation, quality or the standard of the printing material provided by 'Printer' and any person claiming through the 'IBA'.