

## Notice Inviting Tender (NIT)

The Institute of Business Administration, Karachi (IBA), invites sealed bids from tax-compliant Event Management Companies / Service Providers, registered with the relevant tax authorities, for the following tender:

| <b>Tender Title (Ref. No.)</b>  | <b>Procedure</b>                | <b>Bid Security</b> |
|---|---------------------------------|---------------------|
| Event Management Service for Career Fair (ES/10/24-25)  | Single Stage<br>One<br>Envelope | 2%                  |
| <b>Mandatory Prebid Briefing: November 29, 2024, at 4:00 PM</b>   |                                 |                     |
| <b>Tender Fee and Dates</b>   |                                 |                     |
| <ul style="list-style-type: none"> <li>▶ <i>Tender Fee:</i> Rs. 5,000/-</li> <li>▶ <i>Issuance start date:</i> November 14, 2024, from 9 AM</li> <li>▶ <i>Issuance end date &amp; time:</i> December 6, 2024, till 3 PM</li> <li>▶ <i>Submission date &amp; time:</i> November 14, 2024, till December 6, 2024, from 9 to 3 PM</li> <li>▶ <i>Opening date &amp; time:</i> December 6, 2024, at 3:30 PM</li> </ul> |                                 |                     |
| <p><b>It is mandatory for bidder(s) to submit online bid on SPPRA EPADS website <a href="https://portalsindh.eprocure.gov.pk/">https://portalsindh.eprocure.gov.pk/</a> by the Opening date and time mentioned above</b></p>  |                                 |                     |

Tender documents are available at the Office of the **Head of Procurement, Fauji Foundation Building, IBA Main Campus, University Enclave, Karachi**, on any working day (Monday to Friday). The tender documents can also be downloaded from the IBA and SPPRA EPADS websites. The tender fee challan to be generated from the IBA website at <https://tenders.iba.edu.pk> and deposited at any branch of Meezan Bank Ltd.

Tender Document/Bid (with a copy of Bid Security/Earnest Money and supporting documents) should be submitted/uploaded on SPPRA EPADS <https://portalsindh.eprocure.gov.pk/>. The original Bid Security along with the Original Bid (duly signed and stamped) must be delivered to IBA, Karachi on below mentioned address before bid opening schedule. Bids will be opened on the same date and venue in the presence of the bidders' representatives who may wish to attend.

Please ensure that bid security, in the form of a Pay Order or Demand Draft, is submitted in favor of 'IBA Karachi' along with the tender.

**N.B. (1)** IBA Karachi reserves the right to reject any bid or cancel the bidding process subject to the relevant provision of SPP Rules 2010.

**(2)** Only uploaded bid along with supporting documents will be accepted. In case there is a contradiction between bidder's EPADS submitted bid and manually submitted bid, bid submitted on EPADS will be considered valid for evaluation purpose.

### **REGISTRAR**

IBA, Main Campus, Karachi University Enclave, Karachi-75270  
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SPPRA EPADS Website: <https://portalsindh.eprocure.gov.pk/>