

Request for Quotation (Works)

Description : 5534-1759 - CICT Documentaries
Date of Issue : 28-May-2020 10:36 AM
Date of Submission of Quotation : 04-Jun-2020 02:00 PM
Place of Work : Main Campus
Contact Person & Telephone : Purchase Department, IBA Main Campus,
+922138104700, Ext 2150, 2152, 2155

Sr #	Description	Item Specification	Quantity / Job
1	DOCUMENTARY MAKING Shooting videos within the premises of IBA & out, the shoot will contain following: -Aerial -Cinematic -Slow Motion (Creates Dramatic Effect) -Time Lapse -Interviews/Testimonials -Steadicam -Post Edit & Grade -Animation -Music & Sound	Duration: 15 ~ 20 mins Sample documentary: https://www.youtube.com/watch?v=om4nVT09C50&t=215s Note: Bidder must enlist detail of Cameras, Lenses and other Equipment that will be use for documentary	4

Terms & Conditions:

- Sales tax registration certificate with last month return copy (FBR and / or SRB) must be provided at the time of submission of quotation.
- Work of this order is subject to final inspection at the time of completion.
- We reserve the right to cancel any or all the above work if it is not in accordance with our specification or if the delivery is delayed.
- Payment will be made through crossed cheque after the receipt of the bill and completion of the above work.
- General Sales Tax will be paid on applicable items only.
- Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
- The rate / item cost is final and no change what so ever will be accepted.
- Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
- Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
- Invoice should be submitted to Finance Department.
- Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
- No subletting in any case / item / form will be allowed.
- All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Work Order.
- Stamp duty 0.25% for works against total value of Work Order will be levied accordingly.
- IBA, also reserve the right to issue Work Order for any single items to different lowest responsive bidders or issue Work Order for all the items to any lowest responsive bidder.