



## RFQ

Description : Provide & Supply of Carpentry Items  
Date of Issue : May 26, 2017  
Date of Submission of Quotation : May 31, 2017 @ 11:00 am  
Place of Delivery : IBA, Main Campus  
Contact Person & Telephone : Mr. Amir Zain (Purchase Executive)  
021-38104700 (Ext. 2152)

Sr #	Description	Quantity
1.	<b>Wood Sheet</b> Size: 8' x 4' x ¾" One side each of oak wood figures, Brand: Formite, Al-Noor, equivalent	10 sheets
2.	<b>MDF Sheet</b> Size: 8' x 4 x ¾", Brand: Formite, Al-Noor, equivalent	6 sheets
3.	<b>Oak wood beading / lipping</b> Size: 18 x 5 mm, Length: 7'	24 units
4.	<b>Hinge</b> Copper Finish, Length: 6'	12 units
5.	<b>Drawer Channel</b> (Ball type) Size: 16"	6 sets
6.	<b>Screw</b> 2½ (#8), Brand: Adamjee or equivalent	5 packets
7.	<b>Screw</b> ¾ (#4), Brand: Adamjee or equivalent	5 packets
8.	<b>Cementing Solution</b> NT-80 Packing: 3 kg, Brand: Cementex or equivalent	4 gallons
9.	<b>White Glue / German Glue</b> Packing: 1 kg, Brand: Mowilith / equivalent	4 packets
10.	<b>Cabinet Handle</b> Size: 6", Material: Stainless Steel	36 Units
11.	<b>Nails</b> Size: 1", # 20, Without Head	1 kilogram
12.	<b>Nails</b> Size: 2", # 15, Without Head	1 kilogram
13.	<b>Nails</b> Size: 1", # 17, With Head	1 kilogram
14.	<b>Cabinet Lock</b> Size: 1½", Brand: Khas / equivalent	24 units
15.	<b>Cabinet Lock</b> Size: ¾", Brand: Khas / equivalent	24 units
16.	<b>Magnetic Catcher</b> Colour: Brown, Brand: Khas / equivalent	24 units
17.	<b>Steel Nail</b> 3"	4 packets
18.	<b>Steel Nail</b> 2"	4 packets
19.	<b>Steel Nail</b> 1½"	4 packets
20.	<b>Steel Nail</b> 1"	4 packets

### Terms & Conditions:

1. Sales tax registration certificate with last month return copy (FBR and / or SRB) must be provided at the time of submission of quotation.
2. Material of this order is subject to final inspection at the time of delivery.
3. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
4. Payment will be made through crossed cheque after the receipt of the bill and delivery of the above item.
5. General Sales Tax will be paid on applicable items only.
6. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
7. The rate / item cost is final and no change what so ever will be accepted.
8. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
9. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
10. Invoice, Purchase Order & Delivery Challan should be submitted to Finance Department.
11. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
12. No subletting in any case / item / form will be allowed.
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Purchase / Work Order.
14. Stamp duty 0.25% for goods against total value of Purchase Order will be levied accordingly.
15. IBA, also reserve the right to issue Purchase Order for any single items to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.