

## **Notice Inviting Tender (NIT)**

The Institute of Business Administration, Karachi (IBA) invites sealed bids from active taxpaying Agencies/Service Providers, registered with relevant tax authorities, for the following tender:

<b>Tender Title (Ref. No.)</b>	<b>Procedure</b>	<b>Bid Security</b>
Hiring of Marketing/Communication Firm (ES/03/23-24)	Single Stage Two Envelopes	2%
<b>Document Fee &amp; Important Dates</b>		
▶ <i>Tender Fee:</i> Rs. 5,000/-		
▶ <i>Issuance start date:</i> March 5, 2024, from 9:00 AM		
▶ <i>Issuance end date &amp; time:</i> March 28, 2024, till 12:00 Noon		
▶ <i>Submission date &amp; time:</i> March 5, 2024, till March 28, 2024, from 9 AM to 12:00 Noon		
▶ <i>Pre-bid briefing:</i> March 25, 2024, 11:00 AM		
▶ <i>Opening date &amp; time:</i> March 28, 2024, at 12:30 PM		

Tender documents may be collected after submission of the paid fee challan from the Office of **Head of Procurement, Fauji Foundation Building, IBA Main Campus, University Enclave, Karachi** on any working day (Monday to Friday). Alternatively, the tender document can be downloaded from the website. The tender fee challan is to be generated from the IBA website <https://www.iba.edu.pk/tenders> which may be deposited in any branch of Meezan Bank Ltd. Sealed bids should be dropped in the Tender Box placed at the Security Office, Gate # 4, IBA Main Campus, University Enclave, Karachi. Bids will be opened on the same date and venue in the presence of the bidders' representatives who may wish to attend. In case of a holiday, the tender shall be opened/received on the next working day at the same place and time. Bid security in the form of a Pay Order or Demand Draft has to be submitted in favour of "IBA Karachi" along with the Tender.

Kindly mention "Tender Number" at the top left corner of the envelope.

**N.B.** IBA Karachi reserves the right to reject any bid or cancel the bidding process subject to the relevant provision of SPP Rules 2010.

### **REGISTRAR**

IBA, Main Campus, Karachi University Enclave, Karachi-75270

UAN: 111-422-422, Fax: (92-21) 99261508

Contact Person: Sr. Executive Procurement on 38104700, Ext: 2152

Email: [tenders@iba.edu.pk](mailto:tenders@iba.edu.pk), IBA Website: <https://www.iba.edu.pk/tenders>

SPPRA Website: <https://ppms.pprasindh.gov.pk/PPMS/public/portal/notice-inviting-tender>