



Request For Quotation

Description	: RFQ-004178 - Rental Sound System! Convocation 2026
Date of Issue	: 30 Oct 2026
Date of Submission of Quotation	: 3 Nov 2026 10:00:00 AM
Place of Delivery	: Stores, IBA Main Campus, University Road, Karachi.
Contact Person & Telephone	: Purchase Department, IBA Main Campus, University Road, Karachi. 021-38104700 Extension : 2153

Sr#	Description	Quantity + UOM
1	<p>Rental Sound System ;;; Scope of Work – Rental Sound System for Convocation Rehearsal Date: 3rd December 2026 Setup Completion Time: 12:00 Noon Sharp Venue: Marquee Area The vendor shall provide, install, configure, and operate a complete professional sound system for the Convocation Rehearsal, including the following equipment:</p> <ol style="list-style-type: none">1. 1x Echo Chamber / Mixer Console.2. 4 Pairs of JBL SP4 Speakers (700 Watts each) or equivalent professional brand.3. 4x Podium Microphones.4. 4x Desktop Microphones.5. 1 Pair of Monitor Speakers.6. 2x Cordless Microphones.7. Laptop, cables, connectors, accessories, and all other necessary equipment required for proper sound coverage across the Marquee Area. <p>Additional Requirements:</p> <ul style="list-style-type: none">• Complete installation, configuration, and sound testing must be completed by 12:00 Noon sharp on 3rd December 2026.• The vendor must provide professional, experienced, and well-trained technical operators for the installation and operation of the sound system throughout the rehearsal.• All necessary cables, connectors, and accessories must be included to ensure proper and uninterrupted sound coverage across the Marquee Area.• The vendor must arrange adequate backup equipment, including essential sound system components and microphones, to avoid any technical failures or last-minute disruptions.• All equipment must be in good working condition and of professional quality.• Transportation, installation, operation, dismantling, and removal of all equipment shall be the vendor's responsibility.• The vendor shall ensure immediate technical support and resolution of any issues during the rehearsal.	1.00 EACH



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2	<p>Rental Sound System ; ; ; ; Scope of Work – Rental Sound System for Convocation 2026 Date: 5th December 2026 Setup Completion Time: 7:00 AM Sharp The vendor shall provide, install, configure, and operate a complete professional sound system for Convocation 2026, including the following equipment and services:</p> <ol style="list-style-type: none"> 1. 2x Complete set of Line Array Systems/Project. 2. 9x Pairs of SP4 Speakers (700 Watts each) of 4-Acoustic or equivalent professional brand for the Pindaal/ Marquee and Food Area. 3. 9x Podium/Desktop Microphones. 4. 1x Digital Mixer with Power Amplifier Console. 5. 2x Laptop Connectivity/Cables 6. 2x Cordless Microphones. 7. 4x Megaphones. 8. Conveyance and transportation of all equipment, accessories, and technical staff to and from the venue. 9. Laptop, cables, connectors, accessories, and all other necessary equipment required for proper sound coverage across the Marquee Area. <p>Additional Requirements:</p> <ul style="list-style-type: none"> • Complete installation, configuration, and sound testing must be completed by 7:00 AM sharp on 5th December 2026. • The vendor shall provide professional, experienced, and well-trained technical operators to manage and operate the sound system throughout the Convocation. • The vendor shall ensure proper sound distribution and clear audio coverage across the Pindaal and Food Area. • All necessary cables, connectors, accessories, and supporting equipment required for seamless operation shall be provided by the vendor. • Adequate backup equipment must be arranged to avoid technical failures and last-minute disruptions. • All equipment must be in good working condition and of professional quality. • Transportation, installation, operation, dismantling, and removal of all equipment shall be the vendor's responsibility. • The vendor shall provide on-site technical support throughout the event and promptly resolve any technical issues. 	1.00 EACH
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Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate/item cost is final, and no change whatsoever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. IBA reserves the right to accept or reject any quotation without assigning any reason thereof.
9. IBA reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason.
10. IBA also reserves the right to issue a Purchase Order for any single item to different lowest responsive bidders or for all the items to any lowest responsive bidder.
11. Invoice/Bill to be submitted to Purchase Department.
12. Advance Payment subject to Bank Guarantee.
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates/denominations of the Purchase Order.
14. Stamp Duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.