



## Request For Quotation

<b>Description</b>	<b>: RFQ-001373 - Convocation 2023   Rental Sound System</b>
<b>Date of Issue</b>	<b>: 8 Nov 2023</b>
<b>Date of Submission of Quotation</b>	<b>: 14 Nov 2023 9:00:00 AM</b>
<b>Place of Delivery</b>	: IBA Karachi, Main Campus, Karachi
<b>Contact Person &amp; Telephone</b>	: Purchase Department, IBA Main Campus, University Road, Karachi. 021-38104700 Extension : 2153

Sr#	Description	Quantity + UOM
1	Rental Sound System ; ; ; ; Rental Sound system for Convocation Rehearsal Event Date: 30-November 2023 Setup required at 12 Noon sharply. 1x – Echo chamber with 4x - pair of Speaker SP4 (700 watt each) 2x - Podium Mic 4x – Desktop Mic 2x – Cordless Mic 1x - Laptop Cable (Live Streaming, Tarana and Music)	1.00 EACH
2	Rental Sound System ; ; ; ; Rental Sound System for Convocation 2023. Event Date: 02-December-2023 Setup required at 09 am sharply. 2x - Line Array Project (Complete Set) 8x - pair of Speaker SP4 (700 watt each) 9x- Podium/Desktop Mic 1x- Digital Mixer with Power amp Console 2x - Laptop Cable (Live Streaming, Tarana and Music) 2x – Cordless Mic 8x – Megaphones including labor, transportation Crowd : 3500 people (estimated)	1.00 EACH

### Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate I item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change/ alter I remove any item or article or reduce I enhance quantity without assigning any reason.
9. Invoice/Bill to be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates I denomination of Purchase Order.
12. Stamp Duty 0.25% for Goods against total value of Purchase Order will be levied accordingly.



Institute of  
Business Administration  
Karachi

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