



Institute of
Business Administration
Karachi

Leadership and Ideas for Tomorrow

Request For Quotation

Description	: RFQ-001700 - Floor Guide Tabba & Fauji Building
Date of Issue	: 8 Mar 2024
Date of Submission of Quotation	: 15 Mar 2024 6:00:00 PM
Place of Delivery	: IBA Karachi, Main Campus, Karachi
Contact Person & Telephone	: Purchase Department, IBA Main Campus, University Road, Karachi. PAK 02138104700 Extension : 2154

Sr#	Description	Quantity + UOM
1	Signage Acrylic; 5'x3'; Floor Guide Tabba Building Size 5x3ft white acrylic base front side slide cutting 4mm Panel name cutting with print 4mm Providing & Fixing with Spacers. The design should be approved before printing. Site visit is mandatory before the submission of the quotation. (6x4 acrylic sheet will be available with admin for used of Floor Guide) vendor should used and minimize the cost in Total.	1.00 EACH
2	Signage Acrylic; 6'X4'; Floor Guide Fauji Building Size 6x4ft white acrylic base front side slide cutting 4mm Panel name cutting with print 4mm Providing & Fixing with Spacers. The design should be approved before printing. Site visit is mandatory before the submission of the quotation. (6x4 acrylic sheet will be available with admin for used of Floor Guide) vendor should used and minimize the cost in Total.	1.00 EACH

Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate I item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change/ alter I remove any item or article or reduce I enhance quantity without assigning any reason.
9. Invoice/Bill to be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates I denomination of Purchase Order.
12. Stamp Duty 0.25% for Goods against total value of Purchase Order will be levied accordingly.