

Request For Quotation

Description	: RFQ-000582 - PR-2557 - Souvenir Items
Date of Issue	: 5 Oct 2022
Date of Submission of Quotation	: 10 Oct 2022 2:30:00 PM
Place of Delivery	: IBA Karachi, Main Campus, Karachi
Contact Person & Telephone	: Purchase Department, IBA Main Campus, University Road, Karachi. Extension: 2152

Sr #	Description	Quantity
1	Travel Holder Material: Leather; Closed Size: 4" x 7", Wallet Type, Single Fold Inner: Notepad of 20 pages of size 7" x 3.25" Pen Loop at Center, 9 Card Pockets Outer: IBA Logo printed on Front (As per sample) <i>A sample must be submitted with the Quotation</i>	150 EACH
2	Souvenir Box for Travel Holder Material: Cardboard with Matt Finish Paper Size: 8" x 4.5", Color: Black, Shape, Printing: IBA Logo on Cover (As per sample)	150 EACH
3	Ball Pen Metallic & Solid body Nib; Silver; With IBA logo & Text Printing (As per sample) <i>A sample must be submitted with the Quotation</i>	150 EACH

Terms & Conditions:

- Sales tax registration certificate with last month's return copy (FBR and/or SRB) must be provided at the time of submission of quotation.
- Material of this order is subject to final inspection at the time of delivery.
- We reserve the right to cancel any or all of the above items if the material is not per our specifications or if the delivery is delayed.
- Payment will be made through crossed Cheque after the receipt of the bill and delivery of the above item.
- General Sales Tax will be paid on applicable items only.
- Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
- The rate/item cost is final, and no change whatsoever will be accepted.
- Government Tax(es), Levi(es) and Charge(s) will be charged at actual as per SRO.
- Competent Authority reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason.
- The invoice should be submitted to Purchase & Stores Department.
- Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
- No subletting in any case/item/form will be allowed.
- All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates/denomination of Purchase / Work Order.
- Stamp duty of 0.35% for goods against the total value of the Purchase Order will be levied accordingly.
- IBA, also reserve the right to issue Purchase Order for any single item to different lowest responsive bidders or issue Purchase Order for all the items to any lowest responsive bidder.