

Request For Quotation

Description : RFQ-001224 - Diary, Notebook, Book marks, Goody bags

Date of Issue : 20 Sep 2023

Date of Submission of Quotation : 23 Sep 2023 11:00:00 AM

Place of Delivery : IBA Karachi, Main Campus, Karachi

Contact Person & Telephone : Purchase Department IBA Main Campus, University Road, Karachi.
03122669895
Extension : 2150

Sr#	Description	Quantity + UOM
1	Goody Bag Size: 8" x 5.6" Spine: 3.5" 260gsm white bleach card with matt lamination maroon string with stopper 4 color printing both side	200
2	Bookmark 2 types of bookmark Size: 9" x 2.5" 300gsm artcard with matt lamination 4+4 color printing Die cutting Qty: 200 + 200	400
3	Writing Pad Size: 6" x 4.5" Leaves: 75 leaves Grammage Pages: 70gsm offset paper Title Cover: 260gsm artcard Title Printing : 4 color Back Card: 260gsm art card Pages Printing : 1+1 Color with rule lines Space between ruling line: 1 cm Header Line: Double bold on regular Binding: Viro spiral on top	200
4	Notebook / Diary Size: 8.5" x 5.50" Title: 1600gsm gray board Title cover page: 128gsm matt paper with matt lamination Title Printing: 4 color Black separator Book closer lastic Inner leaves: 100 leaves (200 pages) 100gsm offset paper inner paper 1+1 color printing on inner pages 2 pages 4 color Packing in white box with IBA logo printing Box 300gsm bleach card	200
5	Goody Bag	200



	Size: 11" x 8" Spine: 3.5" 260gsm white bleach card with matt lamination maroon string with stopper 4 color printing both side	
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Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate I item cost is final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. Competent Authority reserves the right to change/ alter I remove any item or article or reduce I enhance quantity without assigning any reason.
9. Invoice/Bill to be submitted to Purchase Department.
10. Advance Payment subject to Bank Guarantee.
11. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates I denomination of Purchase Order.
12. Stamp Duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.