



Request For Quotation

Description : RFQ-002770 - Books for CEE - (QTY. 20)

Date of Issue : 9 May 2025

Date of Submission of Quotation : 12 May 2025 12:00:00 PM

Place of Delivery : Stores, IBA Main Campus, University Road, Karachi.

Contact Person & Telephone :
0333-3153386
Extension :

Sr#	Description	Quantity + UOM
1	Books for Workshop ;; Dean Williams. Leadership for a Fractured World. 9781626566835	3.00 EACH
2	Books for Workshop ;; Goleman, Daniel. Focus : The Hidden Driver of Excellence. Bloomsbury, 2013. 9781408845882	3.00 EACH
3	Books for Workshop ;; Goleman, Daniel, et al. The New Leaders : Transforming the Art of Leadership into the Science of Results. Sphere, 2003. 9780751533811	3.00 EACH
4	Books for Workshop ;; Comey, James. A Higher Loyalty : Truth, Lies, and Leadership. Macmillan, 2018. 9781529000832	3.00 EACH
5	Books for Workshop ;; Kelly Riggs & Robby Riggs. Counter Mentor Leadership: How to Unlock the Potential of the 4-Generation Workplace. 9781473690684	3.00 EACH
6	Books for Workshop ;; CLAREY, CHRISTOPHER. MASTER : The Brilliant Career of Roger Federer. JOHN MURRAY PUBLISHERS LT, 2022. 9781529342079	5.00 EACH

Terms & Conditions :

1. Material of this order is subject to final inspection at the time of delivery.
2. We reserve the right to cancel any or all the above items if material is not in accordance with our specification or if the delivery is delayed.
3. Payment will be made through crossed cheque after the receipt of the Invoice/Bill & delivery of above item(s).
4. General Sales Tax will be paid on applicable items only.
5. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
6. The rate/item cost is final, and no change whatsoever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
8. IBA reserves the right to accept or reject any quotation without assigning any reason thereof.
9. IBA reserves the right to change/alter/remove any item or article or reduce/enhance quantity without assigning any reason.
10. IBA also reserves the right to issue a Purchase Order for any single item to different lowest responsive bidders or for all the items to any lowest responsive bidder.
11. Invoice/Bill to be submitted to Purchase Department.
12. Advance Payment subject to Bank Guarantee.
13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates/ denominations of the Purchase Order.
14. Stamp Duty 0.35% for Goods against total value of Purchase Order will be levied accordingly.