

## **Request for Quotation**

(Works)

Description : 03352-1066 data recovery HDD

Date of Issue : 22-May-2019 12:00 PM Date of Submission of Quotation : 24-May-2019 12:00 PM

Place of Work : Campus

Contact Person & Telephone : Department, IBA Campus, ,

Sr#	Description	Item Specification	Quantity / Job
1		1 Recovery of lost data Recovery of lost data	1

## **Terms & Conditions:**

- 1. Sales tax registration certificate with last month return copy (FBR and / or SRB) must be provided at the time of submission of quotation.
- 2. Work of this order is subject to final inspection at the time of completion.
- 3. We reserve the right to cancel any or all the above work if it is not in accordance with our specification or if the delivery is delayed.
- 4. Payment will be made through crossed cheque after the receipt of the bill and completion of the above work.
- 5. General Sales Tax will be paid on applicable items only.
- 6. Liquidity damage at the rate of 2% per month on actual will be imposed on delayed delivery.
- 7. The rate / item cost is final and no change what so ever will be accepted.
- 8. Government tax(es), levi(es) and charge(s) will be charged at actual as per SRO.
- 9. Competent Authority reserves the right to change / alter / remove any item or article or reduce / enhance quantity without assigning any reason.
- 10. Invoice should be submitted to Finance Department.
- 11. Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan.
- 12. No subletting in any case / item / form will be allowed.
- 13. All Government taxes (including Income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of Work Order.
- 14. Stamp duty 0.25% for works against total value of Work Order will be levied accordingly.
- 15. IBA, also reserve the right to issue Work Order for any single items to different lowest responsive bidders or issue Work Order for all the items to any lowest responsive bidder.