



Institute of Business Administration Karachi

Leadership and Ideas for Tomorrow

R F Q

DESCRIPTION: LAYING OF PAINT / WEATHER SHIELD / DISTEMPER AT VARIOUS PLACES / WALLS AT STAFF TOWN – IBA

DATE OF ISSUE: 11 December 2014

DATE OF COMPLETION: 17 December 2104

PLACE OF WORK: IBA Main Campus

CONTACT PERSON: Manager General Maintenance

S#	Description of Items	Approx QTTY	Unit	Rates	Amount(Rupees)
1	Applying <u>Weather shield Paint</u> (ICI / Berger or approved equivalent) minimum three coats of approved shades to internal / external surfaces prepared smooth with sand paper, filling the depressions with putty etc. complete in all respect as per assigned area or as instructed by Maintenance Department	8000	Sq ft		
2	Applying <u>Enamel / oil Paint</u> (ICI / Berger or approved equivalent) minimum three coats of approved shades to internal / external surfaces prepared smooth with sand paper, filling the necessary pores etc. complete in all respect as per assigned area or as instructed by Maintenance Department	2000	Sq ft		
3	Applying <u>Distemper</u> (ICI / Berger or approved equivalent) minimum three coats of approved shades to internal / external surfaces prepared smooth with sand paper, filling the depressions with putty etc. complete in all respect as per assigned area or as instructed by Maintenance Department	15000	Sq ft.		
Total Amounts					
Grand Total					
Please mention prices quoted with or without Taxes actual quantities will be counted for payments					

Terms and Conditions:

- Material / quantities of this order is subject to final inspection at the time of delivery
- IBA reserve the right to cancel any or all of the above items if work / material is not in accordance with our specifications or if the delivery is delayed
- Payment will be made through crossed cheque after the receipt of the bill and delivery of material/works
- General Sales Tax will be paid on applicable items only
- Penalty @ of 2 % per month on actual will be imposed in delayed delivery
- The rate / item cost is final and no change what so over will be accepted
- Govt tax (es), levy (ies) and charges will be charged at actual as per SRO
- Competent Authority reserves the right to change / alter / remove any item or article reduce / enhance quantity without assigning any reason
- Invoice / Bill & work order etc should be submitted to Finance Department
- Advance Payment subject to Bank Guarantee preferably National Bank of Pakistan
- No subletting in any case / items / form will be allowed
- That upon termination of this agreement the contractor shall be permitted to remove all its devices and equipment which may have been placed at premises from the time to time
- All Government taxes (including income tax and stamp duty), levies and charges will be charged as per applicable rates / denomination of work order
- Stamp Duty @ 0.3 % against total value of work order will be levied accordingly.

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